

Present: Sup. S. Maslen; Councilmen J. Ceretto, M. Johnson, D. Kilmer, & J. Langlois; Tn. Atty. E. Brydges; Dep. Tn. Atty. J. Leone; Eng. D. Britton; Finance Officer E. Evert; Bldg. Insp. B. Coulter; WPCC Adm./Op. T. Lockhart; Chief R. Winkley; Rec. Director M. Dashineau (8:30 p.m.); Sup. Elect F. Newlin; 3 Press; 18 Residents, and Clerk C. Schroeder

The Supervisor opened the regular meeting at 7:15 p.m. The Pledge of Allegiance was recited, followed by a moment of silent reflection.

RESIDENTS COMMENTS:

Sup-Elect Fred Newlin, 105 Oneida Street, presented a resolution concerning the DEC's Hazardous Waste Siting Plan. This draft document was produced on 11/16 and most local government officials were only aware of it last week, he said. The DEC was under a mandate from a state law dating back to 1987 to come up with a Comprehensive Siting Plan for how hazardous waste should be treated here in the State of New York. "This document, now 16 years in the making, has just been dropped out of the blue upon local governments, without the input of local governments. Nobody from Western New York, as far as anyone can tell, was ever involved in this process. We're left here with a plan that might very well result in the importation of thousands and thousands of tons of hazardous waste thru Lewiston's roads, in front of the Lewiston-Porter High School and into the CWM hazardous site in (Town) Porter unless we take some steps now." Newlin said the proposed resolution seeks an extension of the public hearing date of Jan. 7, 2004 and the Jan. 19, 2004 final date for written comments to be received from the public by the DEC, by 90-days. "I think the local community needs more time to weigh in on this matter." In addition, Newlin asked that the Town Board requests that the DEC move the public hearing from the City of Niagara Falls, which has very little affect on this compared to the Town and recommends that it be transferred to the Lewiston-Porter High School.

AGENDA:

Johnson asked that following be added to his agenda: Pletcher Road Fence. Secondly, Johnson asked that an executive session on personnel issues requested by the Town Justices be conducted following the approval of the abstract.

Kilmer asked that the personnel matter on his agenda be moved to this executive session.

Langlois asked that the following be added to his agenda: Acceptance of an Electric Car.

Johnson MOVED to approve the agenda, as amended. Seconded by Langlois and carried 5-0.

MINUTES:

Langlois MOVED to approve the Minutes of 10-16-03 RTBM; 10-29-03 Budget Work Session; 11-05-03 PH (2004 Budget); 11-10-03 PH (Sewer Code); 11-10-03 RTBM and 11-13-03 PH (Lew. #2 Fire Co. Bonding). Seconded by Johnson and carried 5-0.

ABSTRACT:

Ceretto MOVED to approve the Abstract of Claims, Nos. 3647-3998 and recommended payment in the amount of \$860,944.43, plus a Post Audit of \$58,705.85. Seconded by Kilmer and carried 5-0.

EXECUTIVE SESSION:

Johnson MOVED to enter into executive session re personnel issues, Seconded by Langlois and carried 5-0. Time: 7:30 p.m.

Present: Town Board; Atty. Brydges; Atty. Leone; Justices H. Gee & T. Sheeran and Supervisor-Elect F. Newlin.

Johnson MOVED to exit executive session and re-convene the regular meeting. Seconded by Kilmer and carried 5-0. Time: 8:10 p.m.

No action taken.

OLD BUSINESS:

1) Amendment to Zoning Code re Cluster Housing: Maslen said they are not prepared to do anything regarding the Cluster Housing. Kilmer said this was referred to the County Planning Board for further action. "I'm putting it on the worksession (12/22). If we have a response in time, we'll act on it then."

2) Award Bid -- HVAC: Atty. Leone, on a request from the Town Clerk, said he reviewed the bids for HVAC Preventive Maintenance opened on 11/26. The low bid was received from John W. Danforth Services at \$442 per quarter and they appear to be the lowest responsible bidder, he said. Bids were also received from D.V. Brown (\$467.50/qtr) and J.R. Swanson Plumbing (\$475.00/qtr).

Johnson MOVED to authorize the Supervisor to sign a one-year contract with John W. Danforth Co. for HVAC Preventative Maintenance Services in the amount of \$442/quarter with the contract to expire 12/31/03. Seconded by Langlois and carried 5-0.

3) Award Bid -- Janitorial: Atty. Leone said he reviewed the bids for Janitorial Services that were open 11/26. The low bidder was R&R Total Services in the amount of \$795.00/month and they appear to be the lowest responsible bidder, Leone said. Bids were also received from Jenkins Enterprises in the amount of \$1,213.00. Leone said he would make sure R&R Services have the requisite insurance and if necessary, requisite bonding if they are awarded the contract.

Kilmer MOVED to authorize the Supervisor to sign a two-year contract with R&R Total Services for janitorial service in the amount of \$795.00/month subject to proper insurance and/or bonding. Seconded by Langlois and carried 5-0.

CORRESPONDENCE:

Item #1 was a request to declare as excess equipment one (1) three-wheel vehicle currently stored at the WPCC.

Johnson MOVED to declare the 3-wheel vehicle as excess equipment and to advertise it for parts and remove it out of the town's inventory. Seconded by Kilmer and carried 5-0.

Item #2 was a request from Ronald Maines, Pastor of the Forestview Church of God, for consideration of a street light on the west side of 1250 Saunders Settlement Road.

Johnson said he would take this to the Lighting Advisory Comte. and will provide a report at the next worksession

Item #3 was a request from Gene Virtuoso to attend the NYS Association of Towns Annual Meeting and Training School scheduled in NYC, February 15-18, 2004. Funds are contained in his 2004 Budget.

Ceretto MOVED for approval, Seconded by Johnson.

Langlois asked that the motion be amended to include Town Board members, elected officials, department heads, budget officer and Supervisor-Elect to attend the Association of Towns meeting.

Johnson MOVED to allow elected officials, department heads, budget officer and Supervisor-Elect, to attend the Association of Towns meeting if funds are available within their respective budgets and to notify the Town Clerk or his or her attendance. Seconded by Kilmer and carried 5-0.

Item #4: From James Black, 1671 Wayside Drive: Residents have informed me I have one year to tie into the sewer line being installed on my street. I have discussed this with my attorney as residents on N. Kline have had sewers for almost 20 years and a number of residents have not tied in. I have been paying a non-user fee since I moved here in 1991 and have no problem continuing to pay this and no more. I have had numerous back surgeries and have had to miss years of work putting a huge financial strain on my family. I have two more herniated discs being sure I will miss more time at work making it impossible for me to find \$3,000 for something I do not want or need. I am asking for the same grace period residents on N. Kline have received the past 20 years. Should I sell my house I will then tie-in; otherwise, I just cannot afford it.

Langlois said this needs a little more research. Dave Harvey, Outside Sewer Dept., is currently looking at which homes on N. Kline are not tied-in. "In the 70's, some of those homes were tied into the county line directly. It is very, very large line and it's very, very deep. A few of the homeowners got together and paid to have the lines tied-in then. The others decided not to do it because it was very expensive and they were not required to do it because it was a county line. Some years later apparently we put a sewer line behind the houses on Kline and Garlow -- a shallow sewer line. That was accessible to people at less cost. Some people have tied into that. What we're trying to do now is find out if these people that are not tied in are capable of tying into the readily accessible line behind their houses on Kline and Garlow. If they are, they should be treated like everyone else and be required to tie in. If they are not accessible by that, we have to decide whether we want to ask them to tie into the county line in front, which is a very expensive proposition. We need a little more information and I suggest we delay any further action on this until we get any of the further definition of the problem."

Johnson MOVED to table, Seconded by Langlois and carried 5-0.

Item #5 and #6 is a request from the Sanborn Fire Co. to submit for active membership: Matthew Cooper, 5836 Old Shawnee Road, a prospective member residing in the Town of Cambria but available to render active service as a volunteer fireman and James Olscamp, 6275 Hoover Road, a prospective member residing in the Town of Wheatfield but available to render active service as a volunteer fireman.

Johnson MOVED for approval, Seconded by Ceretto and carried 5-0.

Councilman Ceretto:

Recycling Law: Ceretto said they have been talking about this issue for most of the past year. The attorney has reviewed it and the Environmental Commission has endorsed this proposed law. With that said, **Ceretto MOVED to adopt Local Law #6 - 2003 an amendment to the Town Code, Chapter 20A "Recycling", subject to any required time waiting period. Seconded by Langlois, for discussion.**

Kilmer: ... I think we need a "hardship clause" in there... There are going to be situations where it is not economically feasible for the apartment owner to set up a system that is good for his residents or good for him.

Leone: That's fine. If you want me to draft language to put some "hardship" language in there, I will be happy to do that.

Ceretto: If this were to get approved, then I would appoint Carol Brandon as our Recycling Officer. We've been talking about this for a year. The intent of the Environmental Commission, which is the recycling committee, is not to go after small time offenders. We don't have the manpower to do that. We're asking the Clerk's office to assist us in this. The only thing is, there are some major apartment dwellers out there that don't recycle. We don't have a clue if these people really know that we have a recycling law. The intent is not to police this... The Environmental (Recycling) Commission would like to have this law passed to communicate with them... If this is in place, the major focus is going to be on education, rather than the

negative as far as fines. If somebody was blatantly snubbing their nose at the law then the worst thing that happens is a \$25.00 fine... The idea is to get everybody in a mode thru education and communication because we believe that recycling is a good thing... I feel very confident with the law that we have now. I don't think there is anybody here that will abuse this other than to try and get someone to recycle -- in a nice, friendly manner.

Kilmer: We need to have a section that allows a hardship clause... The apartment dwellers that came during the public hearing said that there are some places where they just don't think they could incorporate recycling... I'm just saying there may be apartment complex (condo) owners that just can't incorporate it... We have to watch passing laws that are black and white. This is all black and white. There's no gray area here and I think there needs to be a gray area here.

Ceretto: ... You have a list of apartments in Lewiston that do not recycle. We know who the offenders are but nobody is asking them to recycle. With this law, and if we put the right people in place, the intent is that they notify them that we have a law in place...

Langlois: I agree with what Dan is saying about this but I think that can come later if people want to come in and claim a hardship on the law. I think it's simpler to let the law pass the way it is. If it doesn't work out, they can come back with something. We ought to do the sort of things to essentially sell recycling to the people. Make it attractive for them to do this...

Motion carried 5-0.

Appoint Recycling Officer: Now that the law has passed, Ceretto said they should appoint someone to monitor it. Ceretto said he would like to appoint Carol Brandon as Recycling Officer, to work along with Donna Garfinkel, clerk to the Environmental Commission, and John Sharpe. "In the past, we had an environmental officer. Rather than hiring somebody under the circumstances with the budget, we utilize the people that we have here. They have agreed to contact the ones that aren't recycling..."

Ceretto MOVED to appoint Carol Brandon as Recycling Officer, Seconded by Johnson and carried 3-1 (Langlois). Maslen abstained.

Ceretto said that Carol Brandon would oversee the recycling program but that Donna Garfinkel and John Sharpe would be doing the legwork. "The two of them will work together and they both have accepted that... For the first time in about six years we have somebody actually doing this."

Environmental Commission Payment: Ceretto said the Environmental Commission is requesting each member be paid for meetings attended in 2003. The Town Code states that *members of the Commission, including ex-officio members other than full-time employees of the town and elected public officials, shall receive such compensation for their services as members of the Commission...*

Langlois: I also suggest we adopt the same motion for the other paid committees, i.e. zoning and planning.

Maslen: ... There should be a requisition made out by you (Ceretto) after their meeting.

Kilmer MOVED to pay the Environmental Commission members upon completion of their duties for the year 2003. Seconded by Johnson and carried 5-0.

Tower Committee Payment: Although payment is not stipulated in the Town Code, Ceretto said that the Board has agreed to this payment. Ceretto said the amount is \$150.00 for each of the two members of the Tower Committee.

Ceretto MOVED to pay the two members of the Tower Committee, Emily Latko and Frank Silvernail \$150.00 each to be presented at the Final Audit. Seconded by Kilmer and carried 5-0.

Reorganization Meeting: **Ceretto MOVED to schedule the reorganization meeting at 7 p.m., Monday, Jan. 5, 2004. Seconded by Johnson and carried 5-0.**

Lastly, Ceretto wished everybody, on behalf of his family and himself, a Merry Christmas & Happy New Year.

Councilman Johnson:

Liaison Reports: Johnson said they are still working on the contract for the purchase of land for the Haz-Mat Building. They are, at this time looking for possible funding.

Maslen said she and Councilman Johnson attended a meeting with the DOT. As a result of a meeting, Maslen said the DOT requested that the 2 stop signs on Model City Road (at the base of Indian Hill) be removed and placed on the other side of Indian Hill Road. "The residents coming out of there need to know that they have to stop before they go up Indian Hill Road."

Johnson said the DOT has also begun a traffic study at the intersection of Model City and Rt. 104.

Johnson said there is a seminar scheduled in Rochester, NY, January 12-14, that the Sup-Elect should attend. Funds are contained in the Supervisor's 2004 Budget for this expenditure. Maslen concurred that this is absolutely necessary for a new supervisor.

Johnson MOVED to allow the Sup-Elect to attend the seminar at a cost not to exceed \$350.00. Seconded by Kilmer and carried 5-0.

Johnson said the Sup-Elect has asked that the Town Board review the applications for appointments to the various boards and commissions and to give him their recommendations in writing for his review.

Johnson referred to the resolution requesting an extension on the dates established for the public hearing and deadline for public comments regarding the DEC's Hazardous Waste Siting Plan. The resolution was read, as follows:

WHEREAS, it has taken the New York State Department of Environmental Conservation ("DEC") 16 years to comply with state law and produce a draft Hazardous Waste Siting Plan; and

WHEREAS, the public had been given only 60 days during the holiday season to review the draft Hazardous Waste Siting Plan; and

WHEREAS, the people of the Town of Lewiston and State of New York expect and deserve more than a half-hearted attempt by the DEC to comply with its mandate to project a plan to satisfy the projected need for additional land disposal capacity.

NOW, THEREFORE BE IT RESOLVED that the Town of Lewiston recognizes the importance of the hazardous waste issues in the area and recommends that the DEC extend its meeting and public comment dates by 90 days, of January 7; and

BE IT FURTHER RESOLVED, that since the Town of Porter has the only operating industrial hazardous waste facility in New York State which also impacts the Town of Lewiston, the Town of Lewiston also recommends that the site of the DEC's public hearing be moved from the City of Niagara Falls to the Lewiston-Porter High School, which is more accessible to the host communities.

Johnson MOVED to approve the foregoing resolution, as read, Seconded by Ceretto, for discussion.

Maslen asked that the motion be amended to read January 7, 2004 and January 19, 2004 respectively, to extend its public hearing and deadline for written comments.

This was in a form of a motion. Seconded by Johnson and carried 5-0 on the amendment.

A roll call of the motion approving the resolution, as amended was carried 5-0.

Lastly, Johnson said it has been requested by the Highway Supt. for a letter in writing authorizing him to take down the Pletcher Road fence.

Relating to the same issue, Johnson said it should be considered that because the pipe is so large, that grating be put in there so that children don't get inside that pipe once the fence is down. He also suggested there be some reflective markers warning people of that retention area pond. "We need to put some kind of reflective thing that that hole is there because even if there is no water in it somebody could sprain their ankle..."

Councilman Kilmer:

Liaison Report: As a point of information, Kilmer said the Parks & Recreation department is going to be purchasing a scoreboard for Washuta Park.

Valid Drivers Licenses: Kilmer noted that the Supervisor, under advisement of the town's insurance company, entered the town into a loss control program evaluation -- LENS Program. It tells when town employees that drive town equipment have a violation that would prohibit them from driving -- or any violation. "It's a good program. It did bring some information our way that was not appealing to me. One of our elected officials does not have a driver's license though he has resolved that since. He has a restrictive license. Our Highway Supt. has been driving the last 8 months without a driver's license... He has resolved the issue by getting a restrictive license that allows him to drive to and from work in the course of his duty day. It goes to show you the good programs that have been implemented under her tenure here. This will hopefully reduce any possible future liabilities by having people operate our equipment without a valid driver's license.

Maslen: ... We did send in all the necessary information in August. That is when we actually entered into this program. It took them some time for us to get into the system. We were notified on Dec. 2 of this suspension.

Kilmer: If there was an accident during that time period, it would have cost us a tremendous more amount of money if it fact he was operating with a suspended license.

Langlois: I think this is a severe lapse of an ethics code that we have. I looked at our code and it says that each town employee shall endeavor to pursue a course of conduct, which will not raise suspicion amount the public that he is likely to be engaged in acts that are in violation of his trust -- Ethic Code 8A-5(G). I think this is a violation of our own ethic's code. I would suggest that we refer this incident to our Ethics Committee to see if this is a violation of our ethics code.

Langlois put this in a form of a motion, Seconded by Kilmer.

Maslen: My only concern at this particular point, and I did state that earlier, is that the one individual who has the town vehicle with them at all times is our Highway Supt. Just the fact that it is always on the road is a potential for something to happen. We need to be insured that we have some sort of criteria set up that when we do have anyone that has a license that is suspended, there should be some action suggested as to what we do about it. Other than the fact that for a long period of time this person shouldn't have been driving at all. Whether it is this individual or any individual there should be some policy now that we have someone telling us that this is happening. We should have something that tells us the action we take and what is

expected of them. I don't know where to go with that... I'm looking at this not as an individual but as a circumstance.

Langlois: We have an Ethics Code that is very, very specific for this case. After the item I read from the Ethics Code, it says the penalty, if you're found guilty of an Ethics Code violation, you're either fined, suspended or removed from office or unemployment in the manner provided by law. That is in our Ethics Code. I think this is a significant violation of ethics to not report that you are driving and your license has been suspended.

Johnson: He didn't know he was driving without his license.

Kilmer: Mike, you get plenty of notification from DMV.

Maslen: I think that that would certainly come out. When this comes, regardless of who it is, what do we do then? What is the direction we take as a Town Board when these individuals or individual are operating our machinery? What do we do?

Langlois: We follow the Ethics Code. This covers everybody in our Ethics Code.

Kilmer: I did ask the Attorneys. If an accident happened with a town vehicle and you're perfectly legal to drive it, there is a possible lawsuit and re-imbusement to the people with the loss. With a violation of having a suspended license and driving a town vehicle you've put the town at a higher risk for a larger dollar amount when you sue because he should not have been operating that equipment. It did put us in that position for the last eight months that we should not have been put in. Elected Officials need to be held to a higher standard.

Motion to refer suspended license incident to the Ethics Committee was carried with 3 Ayes (Kilmer/Langlois/Maslen) and 2 Nays (Ceretto/Johnson). Motion carried 3-2.

International Truck Bridge: Kilmer, as liaison to economic development, said he has been working in support of converting the Whirlpool International Bridge into a Truck Bridge. He has been working with Ken Hamilton -- Community Relations for the Whirlpool Bridge towards this effort. Kilmer asked for the Board's opinions on drafting a resolution in support of a truck bridge. The Town of Niagara has passed a resolution in support of such project.

Kilmer MOVED to adopt a resolution in support of the Whirlpool International Truck Bridge. Seconded by Langlois.

Maslen: Do we really, as a Town Board, have enough information to make that kind of a commitment? I don't know as though we ever even had an opportunity to hear from those people, for or against, this particular issue. In my thought process, I think it is a good thing but I don't know if we know enough about the entire issue to make a really objective judgment on this.

Langlois recommended tabling this issue to allow Mr. Hamilton to come and address the Board. **Langlois MOVED to table, Seconded by Ceretto and carried 5-0.**

Union Personnel Lunch/Breaks: Kilmer said he continues to receive complaints from multiple residents on why so many town trucks are at the restaurant across from Town Hall. Kilmer said town personnel are allowed a 15-minute break in the morning and again in the afternoon in addition to a _ hour lunch, according to the union contract. Kilmer said he does not know how to pursue complaints of this nature. He said that Maslen controlled this when she took over the water department. "This was an issue that you handled and managed very well. You stopped that from happening. It's well under control in the water department. I just think it needs to get under control in the highway department."

Maslen: Next year, you will be negotiating union contracts. As a town, we have the right to request a day's work for a day's pay. There should be something as to how this time is being spent... When you negotiate the contracts next year, with whomever, that is something that you need to look at.

Kilmer said he would address a letter to the department head stating the work schedule his personnel and how it should be adhered to.

Patio Homes: Kilmer said he forwarded a copy of a Buffalo News article re Patio Homes. "I know we've had a lot of negative reporting on patio homes. This is a positive. Most of the Board here supports the concept of patio homes. This is just for your reading."

Lastly, Kilmer said he asked for a drainage report last month and he still has not gotten it yet. "I'm making the Board be aware that I'm going to go down tomorrow and do an inventory myself. I'm in the middle of a project and I need the inventory to finish it and I'm not getting any cooperation. I've called three times for it."

Kilmer also wished everyone a Happy Holiday. To Ms. Maslen, Kilmer said this is your last regular Town Board meeting as Supervisor. I would like to thank you for your leadership the two years as a councilman and two years as deputy supervisor. You've been an inspiration and showed me a ton of leadership with I can only carry-on thru my political career.

Langlois said they have made some fantastic accomplishments in handling the economics of this town. "I just wish more people were aware of the good things that have happened. We thank you."

Councilman Langlois:

Liaison Report: Langlois said the town has been given an electric car. It has been given to the police department from the Power Authority. It is brand new.

Langlois MOVED to authorize the Supervisor to sign acceptance of this car for the police department. Seconded by Ceretto and carried 5-0.

Seniors: Langlois asked to recognize 13 Lewiston volunteers who are tax preparers for Lewiston's senior citizens by having a special Certificate of Appreciation prepared for them and also an honorary Town of Lewiston pen/pencil set and that they be invited to the next worksession to accept this.

This was in a form of a motion by Langlois, Seconded by Kilmer and carried 5-0.

LOOW: Langlois said they had a meeting with the Corp. of Engineers. They are seeking a Right-of-Entry agreement with the Town to enter upon land owned by the Town for a period of five (5) years until the 1st day of December 2008. Such right-of-entry will allow the U.S. Government to perform surface and subsurface investigations including soil and groundwater sampling and analysis as well as remediation, if necessary. The right-of-entry includes the right to perform survey and exploration of areas suspected of containing additional contamination or military materials. "Mr. Leone has looked at this and the contract looks satisfactory to him. They included a \$5,000,000 insurance policy for the Town along with the application."

Langlois MOVED to allow the Supervisor to sign the 5-year Right-of-Entry clause to the Town's portion of the former Lake Ontario Ordnance Works. Seconded by Kilmer and carried 5-0.

Golf Course: Langlois said the lay-out of the proposed golf course has been revised to minimize the impact of the wetlands. After re-aligning one hole, the course looks like it can be built satisfactorily. The next step is to finalize the draft EIS and send it to the DEC and the Town Board. That should be done within the next 2-3 weeks. After that, if the Town Board accepts the draft EIS a public hearing would be set.

Water/Sewer Projects: Langlois said the water project is coming along nicely. However, the sewer project is not going to meet the completion date of Dec. 10, 2003 and the contractor has asked for an extension. Eng. Britton said they are still working on some of the details for a contract extension. This will be addressed at the December worksession.

Highway Injury Report: Langlois said they are still awaiting an injury report from the Highway Supt. on an injury that occurred with a town employee. "It was not a minor injury. The person was out on disability for eight (8) weeks. I think we need to investigate this so we can keep our employees working safely. Hopefully we will get a report on that. I'll keep it on my agenda until we do."

Micro Film Storage: Langlois referred to a request from Asst. Eng. John Sharpe to approve payment of \$60.00 to Biel's Information Technology Systems for the storage of seven (7) rolls of microfilm of engineering drawings. The term of agreement will be from January 1, 2004 to December 31, 2004.

Langlois MOVED for approval, Seconded by Johnson and carried 5-0.

Supervisor Maslen:

Final Audit: Maslen asked that the final audit date be set for Monday, December 29 at 4:30 p.m. The Board concurred.

Budget Transfers: Maslen noted that the NYS Retirement Fund was "severely" under-funded and municipalities were to prepare for drastic increases. Maslen said there is enough fund balance in every fund to absorb it and they will need to make the transfers from the fund balance of each account into the retirement account. Maslen said the accounts and the respective amounts are as follows and represent an amount above and beyond the 4%-5% that was budgeted originally.

<u>Fund</u>	<u>Amount</u>
A (Whole-town)	\$ 37,356
B (Part-town)	11,207
B (Police)	15,635
BD (Hwy)	18,678
SD (Drainage)	9,339
SS1 (WPCC)	37,356
SS2 (Master Sewer)	11,206
SS3 (South Sewer)	2,241
SW1 (Water)	<u>14,942</u>
	\$157,960

Langlois MOVED to approve the subject transfers as read by the Supervisor. Seconded by Kilmer and carried 5-0.

Water/Sewer: Maslen said she held a water/sewer meeting last Thursday and minutes are forthcoming.

Engineering:

a) Storm Water Phase II project: Eng. Britton handed out pamphlets that are a result of some of the efforts by the Western New York Storm Water Coalition. One of the components of the Coalition, he said, is to prepare educational material to distribute to libraries, public schools, etc. They are also putting together a web site to further their efforts in implementing this program.

b) Pletcher Road Force Main: Eng. Britton said the Modern Corp has not been responding to inquires as to when they are going to be paying the sewer extension fee. Britton said they have made at least 8 phone calls and they have not returned any of these calls. As liaison to water/sewer, Langlois said he would personally contact Gary Smith to this regard.

c) GPS:PDF Program Status: Britton reported that John Sharpe is currently working on a Global Positioning System determining location of shut-off valves, water taps and fire hydrants throughout the Town. This data will be incorporated into the inspection data program files of O'Brien & Gere.

Legal: Nothing to report.

NYPA: Maslen said everything is on hold. The next meeting will be 3/25/04.

In closing, Maslen extended her gratitude for the support given her over the last four years in her 2 terms as Supervisor. "I did find there were a couple little glitches along the way of people that didn't seem to want to do what they were supposed to do but we got most of the things done that we had to do. It was a good experience."

Lastly, Maslen offered her assistance in any way to the newly elected Supervisor and wished everyone a Merry Christmas and Happy Holiday.

Kilmer MOVED to adjourn, Seconded by Johnson and carried 5-0. Time: 9:50 p.m.

Transcribed and
Respectfully submitted by:

Carole N. Schroeder
Deputy Town Clerk