

**REORGANIZATION MEETING JANUARY 5, 2009 12:30 p.m.**

Present: Supervisor Newlin; Council Members Edwards, Johnson & Palmer; Town Atty. Leone; Eng. Lannon; Adm./Op. Lockhart; Bldg. Inspector Masters; Finance Officer DiRamio; Police Chief Salada & Town Clerk Brandon.  
Also 2 residents and 2 press reps.

Excused: Councilman Bax.

The Supervisor opened the meeting at 12:50 p.m. followed by the Pledge of Allegiance and a moment of silent reflection.

**ABSTRACT**

**Johnson MOVED to approve the regular Abstract of Claims #'s 4169 to 4267 and recommend payment in the amount of \$86,085.52. Seconded by Palmer and carried 4-0.**

**FINANCE**

Transfers:

**Johnson MOVED to transfer from SW1-8340-0400 to SW1-8310-0400 \$15,000. Seconded by Edwards and carried 4-0.**

**Johnson MOVED to transfer from A-1990-0400 to A1420-0400 \$80,000. Seconded by Palmer and carried 4-0.**

**Johnson MOVED to transfer from A110-0200 to A1110-0400 \$135.00. Seconded by Palmer and carried 4-0.**

**Johnson MOVED to transfer from SW1-8340-0400 to SW1-8340-0200 \$250.00. Seconded by Palmer and carried 4-0.**

**Johnson MOVED to transfer from B-8020-0400 to B-8010-0400 \$292.28. Seconded by Palmer and carried 4-0.**

Encumbrances:

**Palmer MOVED for approval of encumbrances in the amount of \$435,265.94. Seconded by Johnson and carried 4-0.**

Meeting Schedules 2009

Regular Town Board meetings will be on the 4<sup>th</sup> Monday beginning at 7:00 p.m. and Work Sessions will be on the 2<sup>nd</sup> Monday beginning at 5:30 p.m.

**Edwards MOVED for the 2009 Town Board Meetings as follows: January 26<sup>th</sup>, February 23<sup>rd</sup>, March 23<sup>rd</sup>, April 27<sup>th</sup>, May 28<sup>th</sup>, June 22<sup>nd</sup>, July 27<sup>th</sup>, August 24<sup>th</sup>, September 28<sup>th</sup>, October 26<sup>th</sup>, November 23<sup>rd</sup> and December to be determined. Seconded by Johnson & carried 4-0.**

**Edwards MOVED for the 2009 Work Session Meetings as follows: February 9<sup>th</sup>, March 9<sup>th</sup>, April 13<sup>th</sup>, May 18<sup>th</sup>, June 8<sup>th</sup>, September 21<sup>st</sup>, October 19<sup>th</sup>, November 9<sup>th</sup>, December 14<sup>th</sup> and December Final Audit to be determined.\* No work session meetings scheduled for January, July and August. Seconded by Johnson and carried 4-0.**

Holiday Schedule 2009

**Johnson MOVED to adopt the 2009 Holiday Schedule as follows: January 1, January 19, February 16, April 10, May 25, July 3, September 7, October 12; November 11, November 26 & 27 (Thanksgiving) and December 24 & 25 (Christmas.) Seconded by Palmer and carried 4-0.**

Pay Schedule

**Johnson MOVED to adopt the 2009 Pay Schedule as per the 2009 town budget. Seconded by Edwards and carried 4-0.**

Mileage Rate:

**Edwards MOVED to adopt the 2009 Mileage Rate at 55¢ per mile to reflect the IRS Schedule. Seconded by Palmer and carried 4-0.**

Non-Certified Copies Rate

**Palmer MOVED for the fee of 25¢ per page for Non-Certified copies. Seconded by Johnson and carried 4-0.**

Official Newspaper

**Edwards MOVED to designate the *Niagara Gazette* as the official newspaper of the Town and the *Sentinel* as the secondary newspaper. Seconded by Palmer and carried 4-0.**

Town Depositories

**Johnson MOVED to designate First Niagara and HSBC as the official depositories for the Town of Lewiston. Seconded by Palmer and carried 4-0.**

Town Physician

**Johnson MOVED to appoint Dr. Ulatowski as Town Physician. Seconded by Palmer and carried 4-0.**

Procurement Policy

**Edwards MOVED for the adoption of Guidelines for Procurement of Goods and Services for the Town of Lewiston for 2009. Seconded by Palmer and carried 4-0.**

Roberts Rules of Order

**Palmer MOVED for adoption of the Roberts Rules of Order for 2009. Seconded by Johnson and carried 4-0.**

Adoption and Confirmations

1. Assessor Dept.:

**Edwards MOVED for the appointment of Gene Virtuoso as Acting Assessor and Linda Johnson as Assessor Information Clerk. Seconded by Palmer and carried 4-0.**

2. Town Attorney:

**Johnson MOVED for the appointment of Joseph Leone Jr. as Town Attorney. Seconded by Edwards and carried 4-0.**

Applications are being accepted for the position of Deputy Town Attorney with interviews to take place this month.

3. Building Department:

**Edwards MOVED for the appointment of Timothy Masters as Building Inspector/Records Officer. Seconded by Johnson and carried 4-0.**

**Edwards MOVED for the appointment of Sandra VanUden as typist. Seconded by Johnson and carried 4-0.**

**Johnson MOVED for the appointment of Kenneth Kenney as part time Code Enforcement Officer. Seconded by Edwards and carried 4-0.**

4. Clerk/ Engineering:

**Johnson MOVED to appoint John Sharpe as part time clerk for Engineering. Seconded by Palmer and carried 4-0.**

5. Engineering Services:

**Edwards MOVED for the appointment of CRA Engineering Inc. as Engineers for the Town. Seconded by Palmer and carried 5-0.**

6. Fire/HazMat Dept.:

**Johnson MOVED for the appointment of Pat Martin, part time Fire Inspector. Seconded by Palmer and carried 4-0.**

**Palmer MOVED for the appointment of Don Cosentino, part time Fire Inspector. Seconded by Johnson and carried 4-0.**

**Johnson MOVED for the appointment of Kathy Kifer, part time typist. Seconded by Palmer and carried 4-0.**

**Palmer MOVED for the appointment of Les Myers as the Chair of the Fire Prevention Bureau. Seconded by Johnson and carried 4-0.**

7. Highway Dept.:

**Edwards MOVED for the appointment of Patricia Yacus as typist in the Highway Dept. Seconded by Johnson and carried 4-0.**

**Edwards MOVED for appointment of the Highway/Drainage employees per the 2009 Salary Schedule. Seconded by Johnson and carried 4-0.**

8. Town Historian:

**Johnson MOVED for the appointment of Marcia Rivers as Town Historian. Seconded by Palmer and carried 4-0.**

9. Justice Clerks:

**Johnson MOVED for the appointment of Maria Sicurella and Kathleen Stafford as Justice Clerks. Seconded by Palmer and carried 4-0.**

10. Parks Dept.:

**Palmer MOVED for the appointment of Michael Dashineau as Superintendent for the Parks Dept. Seconded by Johnson and carried 4-0.**

**Edwards MOVED for the appointment of Joel Jueckstock as Laborer for the Parks Dept. Seconded by Palmer and carried 4-0.**

11. Police Department:

**Palmer MOVED for the appointment of Christopher Salada as Police Chief in the Police Dept. Seconded by Johnson and carried 4-0.**

**Palmer MOVED for the appointment of Liza Rizzo as typist in the Police Dept. Seconded by Johnson and carried 4-0.**

**Johnson MOVED for the appointments of Sergeant, Officers and Constables per 2009 Salary Schedule. Seconded by Palmer and carried 4-0.**

12. Deputy Receiver(s) of Taxes:

**Edwards MOVED for the appointment of Darlene Norwich and Rosalie Kilmer as Deputy Receivers of Taxes. Seconded by Johnson and carried 4-0.**

13. Recreation Dept.:

**Palmer MOVED for the appointment of Recreation Director Michael Dashineau. Seconded by Edwards and carried 4-0.**

**Palmer MOVED for the appointment of Sandra Wizner as Typist/Part Time in recreation. Seconded by Edwards and carried 4-0.**

14. Registrar, Records Access Officer & Recycling Officer:

**Edwards MOVED that Carol J. Brandon be appointed to these positions. Seconded by Johnson and carried 4-0.**

15. Senior Services:

**Johnson MOVED for the appointment of Jeanette Collesano as Director of Senior Services. Seconded by Palmer and carried 4-0.**

**Johnson MOVED for the appointments of Catherine Burnett & Kathleen O'Connor as Aging Services Aides. Seconded by Palmer and carried 4-0.**

**Palmer MOVED for the appointment of Gerald Burnett, Wm. Fitzpatrick and Ed Schieffelin as Van Drivers/Part Time. Seconded by Johnson and carried 4-0.**

**Johnson MOVED for the appointment of Don Clark as Laborer/Part Time. Seconded by Palmer and carried 4-0.**

**Johnson MOVED for the appointment of Susan Letourneau as Senior Citizens Leader/Part Time. Seconded by Edwards and carried 4-0.**

16. Supervisor's Confirmations:

**Johnson MOVED for the confirmation appointments for Budget Officer Alice DiRamio; Barbara Cich Confidential Secretary/Sr./Typist/Risk Manager; Deputy Supervisor Evan Elgin; Brown & Co. Auditors and Grant Writer Bernie Rotella. Seconded by Edwards and carried 4-0.**

17. Town Clerk's Appointments:

**Johnson MOVED for the appointment of Carole Schroeder as First Deputy Tn. Clerk & Deputy Registrar. Seconded by Palmer and carrier 4-0.**

**Palmer MOVED for the appointment of Donna Garfinkel as Deputy Tn. Clerk and Sub Registrar. Seconded by Johnson and carried 4-0.**

**Johnson MOVED for the appointment of Deputy Tn. Clerk Barbara Joseph. Seconded Edwards and carried 4-0.**

**Johnson MOVED for the appointment of Laborer Kevin Norwich. Seconded by Palmer and carried 4-0.**

**Johnson MOVED for the appointment of David Sherriff as P/T Dog Control Officer and Deputy DCO Kevin Norwich. Seconded by Palmer and carried 4-0.**

18. Water Dept. Personnel:

**Johnson MOVED for the appointment of Fred Newlin II as Administrator of the Water Dept. Seconded by Edwards and carried 4-0.**

**Palmer MOVED for the appointment of the Water Employees per the 2009 Salary Schedule. Seconded by Edwards and carried 4-0.**

19. WPCC Personnel:

**Johnson MOVED for the appointment of Timothy Lockhart as Admin./Chief Operator. Seconded by Palmer and carried 4-0.**

**Johnson MOVED for the appointment of the WPCC Employees SS1 as per the Salary Schedule. Seconded by Palmer and carried 4-0.**

**Johnson MOVED for the appointment of the Outside Sewer Employees SS2 & SS3 as per the Salary Schedule. Seconded by Palmer and carried 4-0.**

20. Town's Appointment to Police Commission:

**This appointment will be addressed after a meeting with the Village of Lewiston prior to the end of February.**

21. Bingo Inspector:

**Palmer MOVED for the appointed of Michael Torrie as the Bingo Inspector for the Town of Lewiston. Seconded by Johnson and carried 4-0.**

APPOINTMENTS:

Board Liaisons:

**Newlin MOVED for the following appointments:**

<b>Building Inspector</b>	<b>Newlin</b>
<b>Cable Comm.</b>	<b>Palmer</b>
<b>CWM-CAC</b>	<b>Bax</b>
<b>Engineering</b>	<b>Edwards</b>
<b>Environmental Comm.</b>	<b>Bax</b>
<b>Fire Bureau</b>	<b>Johnson</b>
<b>Haz-Mat</b>	<b>Edwards</b>
<b>Highway/Drainage</b>	<b>Edwards</b>
<b>Historical Preservation</b>	<b>Edwards</b>
<b>Council on the Arts</b>	<b>Bax</b>
<b>Library</b>	<b>Edwards</b>
<b>Lighting Advisory Bd.</b>	<b>Palmer</b>
<b>Chamber of Commerce (LNRR)</b>	<b>Palmer</b>
<b>Parks/Recreation</b>	<b>Bax/Edwards</b>
<b>Personnel Cmte.</b>	<b>Palmer</b>
<b>Planning Board</b>	<b>Palmer</b>
<b>Risk Manager</b>	<b>Bax/Johnson</b>
<b>Sanborn BPA</b>	<b>Edwards/Palmer</b>

Seniors Citizens	Bax/Edwards
Signage Cmte.	Johnson
Town Hall Renovation	Edwards
Tower/Wind Energy Cmte.	Bax
Water	Johnson
WPCC	Bax
Zoning Bd. of Appeals	Bax
Approved 4-0.	

Police Commission/Deputy:

**Edwards MOVED for the appointment of Fred Newlin as Commissioner and Michael Johnson as Deputy. Seconded by Johnson and carried 4-0.**

Stormwater Management Officer:

Edwards: In speaking with other municipalities they have used their town engineers for this position.

Lannon said he believed it had to be a municipal employee.

Edwards: Is it because we have too and are signed with the Stormwater Coalition?

Lannon: I think it is in the stature.

**Johnson MOVED to Table this item.**

Atty. Leone was asked to research this matter.

Minority Business Officer:

**Edwards MOVED to appoint Ernest Palmer as the MBO. Seconded by Johnson and carried 4-0.**

Women's Business Officer:

**Johnson MOVED to appoint Carol Brandon as WBO. Seconded by Palmer and carried 4-0.**

APPOINTMENTS TO BOARDS, COMMISSIONS & COMMITTEES:

1. Cable Commission:

**Palmer MOVED for the appointment of James Abbondanza, Karl Frankovitch, Daniel Kilmer, John Sharpe and Ed DeVantier. Seconded by Edwards and carried 4-0.**

**Palmer MOVED to appoint Daniel Kilmer as Chairman of the Cable Commission. Seconded by Johnson and carried 4-0.**

2. CWM Siting Board (CAC):

**Johnson MOVED for the appointment of Alfonso Bax, Robert DiFrancesco, Mark Gallo, Alvin Ogg and Amy Witroyl to the CAC Cmte. Seconded by Palmer and carried 4-0.**

**Johnson MOVED to appoint Mr. Bax as Chairman. Seconded by Edwards and carried 4-0.**

3. Environmental Commission:

**Johnson MOVED for the appointment of Debra Korpilinski and Jerald Wolfgang. Seconded by Palmer and carried 4-0.\***

\*1 Vacancy.

4. Board of Ethics:

**Johnson MOVED to appoint Barbara Carter, Susan Casper, Suzanne DiFlorio-Olds, Robert DiFrancesco & John Malinchock. Seconded by Edwards and carried 4-0.**

**Johnson MOVED to appoint Barbara Carter as Chair. Seconded by Palmer and carried 4-0.**

5. Historic Preservation Commission\*

\* (No appointments/should be a 7 member Board according Town Code)

6. Library Board of Trustees:

**Johnson MOVED to endorse the Library Board's recommendation of Jeannine Brown Miller and Peggy Salada. Terms to expire 2013. Seconded by Edwards and carried 4-0.**

7. Lighting Advisory Board:

**Johnson MOVED to re-appoint John Barber, Suzanne DiFlorio-Olds, Kenneth Kenney, Debra Korpolinski & Daniel Vitich. Seconded by Edwards and carried 4-0.**

8. Modern CAC:

**Johnson MOVED to re-appoint Vincent DiMarco, Eugene Dimet, Keith Fox, Richard Haight, Patricia Schultz, Elisa Salvati Scrufari & William Waters. Seconded by Palmer and carried 4-0.**

9. Parks & Recreation Advisory Committee:

**Palmer MOVED to appoint Alan Baird to the Parks & Recreation Advisory Cmte. Seconded by Johnson and carried 4-0.**

Clerk was directed to send a letter asking one of the members of their board who has not been active with the committee if he wishes to continue and ask him to reply within 10 days.

10. Personnel Committee:

No appointments will be made to this committee until the appointment of a Deputy Town Attorney. Mr. Boniello formally served on this committee.

11. Planning Board:

**Palmer MOVED for the re-appointment of Robert Martinez to the Planning Board with the term ending 12/31/15. Seconded by Johnson and carried 4-0.**

**Palmer MOVED that Robert Martinez be retained as Chairman of the Planning Board. Seconded by Johnson and carried 4-0.**

**Johnson MOVED to appoint Diane Roberts as Vice Chairman of the Planning Board. Seconded by Edwards and carried 4-0.**

12. Police Commission:

No appointment will be made until a meeting is held with the Village of Lewiston.

13. Senior Advisory Board:

**Johnson MOVED to re-appoint Norma Brown and Gladys Walker to the Senior Advisory Board. Terms to expire on 12/31/11. Seconded by Palmer and carried 4-0.**

**Palmer MOVED to appoint Karen Lynch and Donald Clark to the Senior Advisory Board. Terms to expire on 12/31/11. Seconded by Johnson and carried 4-0.**

14. Signage Committee:

**Johnson MOVED to re-appoint Robert DiFrancesco, Thomas Radomski and William Taczak to the Signage Cmte. Seconded by Palmer and carried 4-0.**

15. Tower/Wind Energy Research Committee:

**Johnson MOVED to re-appoint William Conrad, Karl Frankovitch, Emily Latko, James Mudd, Wayne Rivers, Cory Sanoian & Frank Silvernail to the Tower/Wind Cmte. Seconded by Palmer and carried 4-0.**

**Edwards MOVED to appoint Emily Latko, as Chairwoman of the Tower/Wind Cmte. Seconded by Johnson and carried 4-0.**

16. Town Hall Renovation Board:

Johnson stated that we can reactivate this committee if we intend to make any renovations to this building.

17. Zoning Board of Appeals:

**Edwards MOVED for the re-appointment of Daniel Kilmer to the Zoning Board of Appeals. Term to end 12/31/13. Seconded by Palmer and carried 4-0.**

Edwards:

We have a drainage problem on Hillview Court and I would ask that Eng. Lannon look into this issue.

**Palmer MOVED to go into Executive Session for the purpose of contractual and personnel issues. Seconded by Johnson and carried 4-0.**

Time: 1:45 p.m.

Respectfully Submitted and Transcribed by:

Carol J. Brandon  
Town Clerk

#### **Executive Session**

Present: Sup. Newlin; Council Members Edwards, Johnson & Palmer; Town Atty. Leone\* & Eng. Lannon.

**Palmer MOVED to exit Executive Session and reconvene at 2:30 p.m. Seconded by Edwards and carried 4-0.**

**Johnson MOVED to proceed with the Sneed Project as ordered per Supreme Court. Justice Klock at a cost estimated at \$89,000. Contract awarded to low bidder Mark Cerrone Inc. in the amount not to exceed \$90,000. Seconded by Palmer and carried 4-0.**

**Johnson MOVED that OTI Professional Cleaners will continue cleaning on a month to month basis at the Senior Center (\$400 per month) and the Highway Building (\$300.00per month). Seconded by Edwards and carried 4-0.**

Adjourned at 2:40 p.m.

\*Minutes taken by Atty. Leone.