

Town Work Session

December 9, 2013

6:00 p.m.

Present: Deputy Sup. G. Catlin; Council Members A. Bax, M. Marra & R. Winkley; Attorneys M. Davis & M. Dowd; Adm./Op. J. Ritter; Eng. R. Smith; Police Chief C. Salada; Bldg. Insp. T. Masters; Fin. Officer M. Johnson & Tn. Clerk C. Brandon.

Absent: Councilman E. Palmer.

3 press reps and 12 residents.

Deputy Sup. Catlin opened the meeting at 6:00 p.m. followed by the Pledge of Allegiance and a moment of silent reflection.

AGENDA APPROVAL:

Winkley: Addition to Up. Mt. Fire Co. roster.

Marra: Verizon bills & extend date of application deadline.

Bax MOVED to accept the amended agenda. Seconded by Marra and carried 3-0.

P2TELECOM, LLCA PRESENTATION:

Bruce Cranston of P2Telecom presented an overview of telephone costs. He explained what the savings would be to the town and he will provide the Board with an in depth cost savings program.

ABSTRACT APPROVAL:

Winkley MOVED to approve the regular Abstract of Claims numbered 4107 to 4453 and recommended payment in the amount of \$343,652.75 and a Post-Audit of \$1,175,426.16. Seconded by Marra and carried 3-0.

Winkley MOVED to approve payment to Key Bank \$1330.48 and NYS Assoc. of Towns \$200.00 on a Post Audit. Seconded by Bax and carried 3-0.

BOARDS/COMMISSIONS AGENDA ON WEB-SITE:

Currently the members are listed on the web site. Will discuss with K. Allan to put agendas when received on the web site.

Marra MOVED to extend the deadline for receiving applications for Boards, etc. from 12/13 to 12/20. Seconded by Winkley and carried 3-0.

CLOSURE OF JOE DAVIS STATE PARK ROAD:

Janese stated that he had spoken with M. Dashineau about this. After discussion it was decided to close the road from the maintenance building to Pletcher Road for the winter season. In addition, a removable barrier will be placed at the entrance to the fishing pier which will allow the Border Patrol access.

Bax MOVED for the closure of the Joseph Davis State Park access road from the maintenance building to Pletcher Road and a removable barrier be put at the entrance to the fishing pier for security personnel for the winter season. Seconded by Marra and carried 3-0.

Janese stated that he will put an announcement in the papers.

TOWN CLERK RETIREMENT/APPOINTMENT:

Catlin: A letter from the Clerk who plans to retire 12/28/13 and asked that the Board appoint Donna R. Garfinkel as Acting Town Clerk from 12/29/13 to 12/31/14. A discussion followed.

Bax MOVED to appoint Donna R. Garfinkel as Acting Town Clerk from 12/29/13 to 12/31/14. Seconded by Winkley and carried 3-0.

RIVERWALK/WOLFGANG MOU:

Dowd: A discussion on the easement issue. A revised MOU is needed regarding the drainage and the paper street to access the Deck/Wolfgang property. The MOU will allow the Town an easement for drainage.

Bax MOVED for approval of the Deputy Sup. to sign the revised easement thru the paper street (which has not been conveyed) for drainage issues at Riverwalk. Seconded by Marra and carried 3-0.

GPS/Verizon:

It had been discussed previously to put GPS in the Park Dept. cars. A discussion on the costs took place. Funds are currently in the budget for this expense.

Marra MOVED to approve at a cost not to exceed \$999.95 for 2 months for GPS in the Park Vehicles.

Bax questioned the \$26.00 per unit going forward.

Seconded by Bax and carried 3-0.

Johnson: The Verizon cell phones that are used by certain town employees could potentially save the Town over \$4200.00 if the unused minutes were polled. New phones will replace those that are over 1 year old and some have already been cancelled.

Marra MOVED to pool the unused minutes on existing Verizon cell phones. Seconded by Marra and carried 3-0.

FASCIANO SITE PLAN:

A letter from the Planning Bd. stated that James Fasciano of 5901 Ward Road SBL#133.08-2-36 asked consideration for the sales of used cars on the property. They recommend approved of the Site Plan with a maximum of 10 cars when the rear parking lot is completed.

Winkley MOVED to approve the Site Plan for Mr. James Fasciano with the conditions as requested by the Planning Board. Seconded by Bax and carried 3-0.

UPPER MT. FIRE CO. ADDITION:

Winkley MOVED to add the name of Jeffrey Nowak to the roster of the Upper Mt. Fire Co. Seconded by Marra and carried 3-0.

APPLICATION FOR EXCAVATION PERMIT:

Dowd: I prepared an application for an excavation permit for Mawhiney Trucking Inc.

Masters: I have reviewed for completeness the permit application that was prepared by Mr. Dowd and find that following items will need to be added to the permit.

1. All applications need to be filed in quintuplicate.
2. Gerald & Helen Helmich are not the owners of record for SBL#90.00-3-9.
3. Total cubic yards to be removed is either 1.2 or 1.6 million cubic yards depending on the document you read from, not 800,000.
4. There needs to be an added statement as to the completion date of the mine.
5. The zoning district needs to be named.
6. The Town does not have current plans for a 52 acre mine on file.
7. The application in our opinion owes us \$38,000. If we renew on a two year cycle, not \$15,200. According to a document received from Glynn Geotech on July 28, 2006, the permittee understood that renewals would be made on a two year cycle.
8. We do not have a storm water pollution and prevention plan.
9. All submitted documents should be reviewed by the town engineer for completeness once completed package is submitted.

10. The Town of Lewiston has paid to date \$9,898.00 on July 9, 2207 for initial review of the project.*
11. We have spent \$800 to Michael Dowd on April 12, 2010 for the project.*

Bax MOVED that the Town Clerk is authorized to sign the permit once items 1-9 of the provisions listed above have been met. Seconded by Marra and carried 3-0.

PERSONAL DAY CARRY-OVER:

Catlin: The Clerk has asked that Jennifer Rossman be permitted to carry over one (1) personal day into 2014.

Marra MOVED that Jennifer Rossman be permitted to carry over into 2014 one personal day to be taken in the first three months. Seconded by Winkley and carried 3-0.

SEWER BILL REFUND REQUEST:

Catlin: A request from Joseph Ruffolo of 5087 Country Club Lane asking for a refund on his sewer bill which resulted from his pool being refilled following resurfacing work. Documentation has been provided.

Winkley MOVED to refund sewer charges to Mr. Ruffolo as presented. Seconded by Bax and carried 3-0.

OUTSIDE SEWER HIREE:

Bax: We received a letter from Adm./Op. Jeff Ritter that he would like to hire Kyle Nablo in the position as an Outside Maintenance Employee.

Bax MOVED to approve the hiring of Kyle Nablo to the position of Outside Sewer Employee SS-2. Seconded by Marra and carried 3-0.

CWM CAC RENAME:

A discussion took place on the name and purpose of this committee.

Bax MOVED to keep the name as shown. Seconded by Marra and carried 3-0.

REORGANIZATION MEETING 2014:

Catlin: The Re-organization Meeting for 2014 will be held on Thursday, January 2nd at 6:00 p.m.

FINAL AUDIT MEETING:

Final Audit Mtg. will be held on Friday, December 27th at 2:00 p.m.

BUDGET TRANSFER:

John Sharpe, Engineer requested a budget transfer to cover the repair cost of the HP Plotter. Amount would be \$1000.00 from A1440.100 to A1440.400.

Marra MOVED to transfer from A1440.100 to A1440.400, \$1000.00. Seconded by Winkley and carried 3-0.

PASSING OF FIRE CHIEF:

Janese: Chief Joe Passanese of Lewiston Fire Co. #2 recently passed away. Members of the Board recognized Mr. Passanese's contribution to the Town of Lewiston and the Fire Companies.

Clerk stated that a memorial donation had been sent in his memory.

Winkley MOVED to go into Executive Session for personnel matters. Seconded by Marra and carried 3-0. Time: 6:40 p.m.

Respectfully Submitted and Transcribed by:

Carol J. Brandon
Town Clerk

Executive Session:

Present: Deputy Sup. G. Catlin; Council Members A. Bax, M. Marra and R. Winkley; Atty. M. Davis.

Also Present: Sup. Elect D. Brochey, Town Clerk C. Brandon.

Issues Discussed:

Clerk's Retirement Update: No action taken.

No other action took place.

Adjourned @ 7:30 p.m.