

PRESENT: Supervisor Brochey; Councilmembers Bax, Ceretto, Conrad and Winkley; Deputy Supervisor Edwards; Finance Officer Kloosterman; Town Attorneys Davis and Seaman; Engineer Lannon; WWTP Chief Oper. Ritter; Building Inspector Masters, Highway Superintendent Janese; Police Chief Salada; 1 Press; 5 Residents and Clerk Donna Garfinkel

The Supervisor opened the meeting followed by the Pledge of Allegiance and a moment of silent reflection.

The Supervisor presented a Proclamation to Lisa Rizzo for her many years of service and dedication to the Lewiston Police Dept.

2015 REGULAR MEETING & WORK SESSION/AUDIT SCHEDULES:

Bax MOVED to approve the following Regular Meeting & Work Session schedule: RTBM – 1/26; 2/23; 3/23; 4/27, 5/28; 6/22; 7/27; 8/24; 9/28; 10/26; 11/23; with December Final Audit meeting to be determined, Work Sessions – 1/12; 2/9; 3/9; 4/13; 5/11; 6/8; 7/13; 8/10; 9/14; 10/8; 11/9; 12/14, Seconded by Conrad and Carried 5 – 0.

2015 MEETING TIME / AGENDA SUBMISSION DEADLINE:

Winkley MOVED all meetings be scheduled for 6:00 pm, with agenda items to be received in the Town Clerk's Office by the Wednesday prior to the meeting, Seconded by Ceretto and Carried 5 – 0.

2015 HOLIDAY SCHEDULE:

Bax MOVED to approve the following Holiday Schedule: 1/1 – New Year's Day; 1/19 – Martin Lutheran King, Jr. Day; 2/16 – Presidents' Day; 4/3 – Good Friday; 5/25 – Memorial Day; 7/3 – Independence Day; 9/7 – Labor Day; 10/12 – Columbus Day; 11/11 – Veterans Day; 11/26 & 27 – Thanksgiving; 12/24 & 25 – Christmas, Seconded by Conrad and Carried 5 – 0.

2015 PAY SCHEDULE:

Bax MOVED to adopt the 2015 Salary Schedule as presented, Seconded by Winkley and Carried 5 – 0.

2015 IRS MILEAGE RATE:

Winkley MOVED to approve the 2015 Mileage Rate as 57.5¢, Seconded by Bax and Carried 5 – 0.

2015 FEE FOR NON-CERTIFIED COPIES:

Bax MOVED to approve the 2015 fee for non-certified copies at 25¢/page, Seconded by Winkley and Carried 5 – 0.

CELL PHONE STIPEND:

Bax MOVED the following stipend for the Assessor, Code Enforcement Officer , Deputy Dog Control, Fire Inspectors (3), and Town Clerk be set at \$25/month and Building Inspector, Highway Superintendent and Town Supervisor be set at \$80/month, Seconded by Ceretto and Carried 5 – 0.

OFFICIAL TOWN NEWSPAPER:

Winkley MOVED to designate the Niagara Gazette and the Lewiston-Porter Sentinel as Official Town Newspapers, Seconded by Bax and Carried 5 – 0.

OFFICIAL TOWN DEPOSITORIES:

Bax MOVED to appoint Key Bank as Official Town Depository, Seconded by Conrad and Carried 5 – 0.

TOWN PHYSICIAN:

Conrad MOVED to appoint Dr. Jeremy Ulatowski as 2015 Town Physician, Seconded by Bax and Carried 5 – 0.

PROCUREMENT POLICY:

Bax MOVED to approve the Town of Lewiston Guidelines for Procurements of Goods and Services as submitted, Seconded by Conrad and Carried 5 – 0.

INVESTMENT POLICY:

Winkley MOVED to adopt the 2014 Investment Policy as required by the NYS Controller's Office for 2015, Seconded by Bax and Carried 5 – 0.

ROBERTS RULES OF ORDER:

Bax MOVED to accept the Roberts Rules of Order for all official Town Board meetings, Seconded by Conrad and Carried 5 – 0.

APPOINTMENT AND CONFIRMATIONS:

Assessor's Dept

Conrad MOVED to confirm the appointment of Town Assessor Linda Johnson, Seconded by Bax and Carried 5 – 0.

Winkley MOVED to appoint Heidi Seguin Real Property Appraisal Tech., Seconded by Bax and Carried 5 – 0.

Town Attorney

Winkley MOVED to appoint Mark Davis and Brian Seaman as Town Attorneys, Seconded by Bax

Brochey said neither of the men lives in the Town; therefore they can't be appointed as Town Attorneys.

Bax MOVED to retain as Attorneys for the Town, Mark Davis and Brian Seaman, Seconded by Winkley

Brochey said according to 2010 Board minutes, Lewiston is to have a Town Attorney and one Attorney for the Town. Winkley said there is nothing in Town Law about it. Seaman said the Board can make a motion to not fill the position of Town Attorney, rather retain two attorneys for the Town.

Bax MOVED to amend his motion to not fill the position of Town Attorney and retain Mark Davis and Brian Seaman as Attorneys for the Town, Seconded by Winkley

Ceretto said she has no problem with the men, they are great attorneys. They're in the middle of doing a lot of work, and it would be stupid for the Board to eliminate them. However, when done with all the legal issues we are having; Ceretto feels Lewiston residents should be given the opportunity to apply.

Carried 4 – 1 (Brochey).

Building / Zoning Office

Winkley MOVED to appoint Tim Masters - Building Inspector; Sandy VanUden - Clerk/Typist and Chris McAuliffe - Ordinance Enforcement Officer, Seconded by Conrad and Carried 5 – 0.

Engineering Services

Winkley MOVED to appoint CRA Engineering, Inc. Seconded by Bax and Carried 5 – 0.

Bax MOVED to appoint John Sharpe as In-house Engineering Services Clerk, Seconded by Winkley and Carried 5 – 0.

Fire/Hazman Dept.

Winkley MOVED to appoint Patrick Martin and Donald Cosentino - Part-time Fire Inspectors; Kathy Kifer - Typist/PT, and Lester Myers as Fire Prevention Chairman Seconded by Bax and Carried 5 – 0.

Highway Department

Bax MOVED to appoint Kevin Payne - Deputy Highway Sup.; Barb Travis - Typist/PT, and Highway / Drainage Employees per the 2015 Salary Schedule, Seconded by Conrad and Carried 5 – 0.

Town Historian

Bax MOVED to appoint Robert Martinez - Town Historian, Seconded by Winkley and Carried 5 – 0.

Justice Court Office

Winkley MOVED to confirm Justice Court Clerks Maria Sicurella, Felicia Kinney and Patty Yacus, and Town Prosecutor George Adamson, Seconded by Ceretto and Carried 5 – 0.

Parks

Conrad MOVED to appoint Michael Dashineau - Superintendent of Parks, Seconded by Winkley and Carried 5 – 0.

Police

Winkley MOVED to appoint Christopher Salada – Police Chief; Katelyn Allan – Account Clerk and Sergeant, Officers and Constables per 2015 Salary Schedule, Seconded by Bax and Carried 5 – 0.

Deputy Receiver of Taxes

Winkley MOVED to appoint Darlene Norwich and Rosalie Kilmer as Deputy Receivers of Taxes and Assessments, Seconded by Conrad and Carried 5 – 0.

Recreation

Bax MOVED to appoint Michael Dashineau - Recreation Director, Seconded by Conrad and Carried 5 – 0.

Registrar, Records Access Officer, RMO & Recycling Officer

Bax MOVED to appoint Donna Garfinkel Registrar, Records Access Officer, RMO & Recycling Officer, Seconded by Winkley and Carried 5 – 0.

Senior Services

Bax MOVED to appoint Jeanette Collesano Senior Services Director, Catherine Burnett and Carol Jacobs as Service Aides P/T; Gerald Burnett, Arthur Fitzpatrick and Don Butkuss Van Drivers P/T; Don Clark Laborer and Susan Letourneau Sr. Citizens Leader P/T, Seconded by Ceretto and Carried 5 – 0.

Supervisor's Office

Brochey MOVED to confirm Paul Kloosterman – Finance Director; Barbara Cich - Confidential Secretary/Sr. Typist; Sean Edwards - Deputy Supervisor; Brown & Company Town Auditor, and Bernie Rotella - Town Grant Writer, Seconded by Bax and Carried 5 – 0.

Town Clerk's Office

Bax MOVED to confirm Carole Schroeder - First Deputy Town Clerk & Deputy Registrar; Linda Kreps – Deputy Town Clerk/Sub-Registrar, Barbara Joseph – Typist, David Sherriff - Dog Control Officer/Deputy Laborer and Jennifer Rossman Laborer & Deputy Dog Control Officer, Seconded by Ceretto

The Clerk pointed out that Dave Sherriff is Deputy Laborer because he fills in for Jennifer Rossman in her duties as maintenance when she is off.

Carried 5 – 0.

Water Personnel

Bax MOVED to appoint Supervisor Brochey Water Administrator and Water Dept. employees pursuant to 2015 Salary Schedule, Seconded by Winkley and Carried 5 – 0.

WPCC

Bax MOVED to appoint Jeff Ritter - Chief Operator and WPCC employees SSI, Outside Sewer SS2 & SS3 per 2015 Salary Schedule, Seconded by Bax and Carried 5 – 0.

APPOINTMENTS

Board Liaisons

Bax MOVED the following Town Board Liaisons: Building Inspector – Conrad; Cable Commission – Conrad; CWM Siting Advisory Committee – Bax; Environmental Commission – Bax; Fire Bureau – Winkley; Haz-Mat – Winkley; Highway/Drainage –

Bax; Historic Preservation – Brochey; Lewiston Council on the Arts – Ceretto; Library – Ceretto; Lighting Advisory Board – Conrad; Lower Niagara River Region Chamber – Brochey; Modern CAC – Bax; Parks & Recreation Advisory Committee – Ceretto; Personnel Committee – Ceretto; Town/Village Police Commission – Brochey & Winkley; Planning Board – Conrad; Recreation – Bax; Risk Manager – Winkley; Sanborn Business Professional Assoc. – Winkley; Senior Citizens – Bax; Signage Committee – Winkley; Tower / Wind Energy Research Committee – Ceretto; Water – Brochey; WPCC – Bax; Zoning Board of Appeals – Bax, Seconded by Conrad and Carried 5 – 0.

Stormwater Management Officer

Bax MOVED to appoint Jeffrey Ritter - Stormwater Management Officer, Seconded by Ceretto and Carried 5 – 0.

Minority Business Officer

Winkley MOVED to appoint Donna Garfinkel - Minority Business Officer, Seconded by Bax and Carried 5 – 0.

Women’s Business Officer

Bax MOVED to appoint Donna Garfinkel - Women’s Business Officer, Seconded by Winkley and Carried 5 – 0.

Electrical Inspectors

Bax MOVED to appoint Atlantic Inland, Inc. - Town Electrical Inspectors, Seconded by Conrad and Carried 5 – 0.

Records Appeals Officer – FOIL

Bax MOVED to appoint Mark Davis - Records Appeals Officer – FOIL, Seconded by Winkley and Carried 5 – 0.

CWM Siting Board CAC

Brochey appoints the following members: DiFrancesco, Robert; Gallo, Mark; Jesella, Edward; Leone, Joseph; Witryol, Amy.

Bingo Inspector

Brochey appoints David Sherriff Bingo Inspector.

APPOINTMENTS - BOARDS COMMISSIONS & COMMITTEES

Cable Commission: **Winkley MOVED to appoint the following: James Abbondanza (Chairman), Anthony DiPasquale (Vice-Chairman), Karl Frankovitch, and John Sharpe, Seconded by Bax and Carried 5 – 0.**

Environmental Commission: **Winkley MOVED to appoint the following: Debra Korpilinski and Jerald Wolfgang – Chairman. Terms to expire 12/2017, and appoint James Allan (Vice-Chairman), Seconded by Bax and Carried 5 – 0.**

Winkley MOVED to appoint Carole Schroeder Clerk to the Environmental Commission, Seconded by Bax and Carried 5 – 0.

Board of Ethics: **Bax MOVED to appoint the following: Susan Casper, Suzanne DiFlorio-Olds (Chairman), Robert DiFrancesco, Earl Zortman, Edward Ceccato and Attorney Seaman as Ex-Officio, Seconded by Conrad and Carried 5 – 0.**

Historic Preservation: **Winkley MOVED to appoint the following: James Ditzel and Marjorie Maggard with terms to expire 12/2018, and Martinez as Ex-Officio, Seconded by Bax and Carried 5 – 0.**

Library Board of Trustees: **Winkley MOVED to appoint Linus Ormsby with term to expire 12/2019, Seconded by Bax and Carried 5 – 0.**

Lighting Advisory Board: **Winkley MOVED to appoint John Barber (Chairman), Suzanne DiFlorio-Olds, Debbie Korpilinski, Daniel Vitch and Mary Price, with Kevin Payne as Ex-Officio, Seconded Bax and Carried 5 – 0.**

Modern CAC: **Bax MOVED to appoint Gary Catlin, Dawn Timm (Chairman) and William Waters, Seconded by Conrad and Carried 5 – 0.**

Parks & Recreation Advisory Committee: **Winkley MOVED to appoint Karl Frankovitch term to expire 12/2021 and Michael Dashineau Ex-Officio, Seconded by Conrad and Carried 5 – 0.**

Personnel Committee: **Bax MOVED to appoint Barbara Cich and Donna Garfinkel to the Personnel Committee, Seconded by Conrad and Carried 5 – 0.**

Planning Board: **Bax MOVED to appoint William Taczak, term to expire 12/2021, Robert Martinez – Chairman and Kenneth Lilly – Vice-Chairman, Seconded by Conrad and Carried 5 – 0.**

Senior Advisory Board: **Winkley MOVED to appoint the following: Donald Clark, William Scully, Mary Price and Terry Jones, terms to expire 12/2017, Janette Collesano as Ex-Officio, Seconded by Bax and Carried 5 – 0.**

Signage Committee: **Bax MOVED to appoint Douglas Burnett, Robert DiFrancesco (Chairman), William Taczak and Gary Wasko; with Chris Salada and Kevin Payne – Ex-Officio, Seconded by Ceretto and Carried 5 – 0.**

Tower/Wind Energy Committee: **Winkley MOVED to appoint Karl Frankovitch (Chairman), Ernest Krell, Charlene McDonald, Wayne Rivers and Terry Vargo, Seconded by Bax and Carried 5 – 0.**

Zoning Board of Appeals: **Bax MOVED to appoint Joseph Conti, term to expire 12/2017, two alternates – Patrick Baker and William Geiben, Paul Hutchins (Chairman) and Anita Muzzi (Vice-Chairman), Seconded by Conrad and Carried 5 – 0.**

Winkley MOVED to adjourn, Seconded by Bax and Carried 5 – 0. (6:50 pm)

Respectfully Transcribed and Submitted by:

Donna Garfinkel
Town Clerk