

**PRESENT:** Supervisor S. Broderick; Councilmembers A. Bax, B. Ceretto, W. Geiben & R. Morreale; Dep. Sup. W. Conrad; Police Chief F. Previte; Eng. B. Lannon; Attorney J. Catalano; Finance Director/Budget Officer M. Blazick; Bldg. Insp. T. Masters; WPCC Ch. Op. J. Ritter; Water Foreman M. Townsend; Highway Supt. D. Trane; Rec. Dir. M. Dashineau; 2 Press; 10 Residents and Dep. Clerk C. Schroeder

The Supervisor called the Re-Organization Meeting to order, followed by the Pledge of Allegiance and a moment of silent reflection.

*AGENDA:*

**Bax MOVED to approve the agenda, as submitted. Seconded by Geiben and carried 5-0.**

*2017 REGULAR MEETING & WORK SESSION SCHEDULE:*

Before approving the meeting schedule, Geiben said the October work session would normally fall on the second Monday but that is Columbus Day and Town offices are closed. He suggested scheduling the work session on Thursday, October 12, 2017 and setting the Zoning Board of Appeals meeting for Thursday, October 5, 2017.

**Geiben MOVED to approve the following 2017 Regular Meeting & Work Session schedule: RTBM: 1/23; 2/27; 3/27; 4/24; 5/22; 6/26; 7/24; 8/28; 9/25; 10/23; 11/27; with December Final Audit meeting to be determined, Work Sessions: 1/9; 2/13; 3/13; 4/10; 5/8; 6/12; 7/10; 8/14; 9/11; 10/12; 11/13; and 12/11. Seconded by Ceretto and carried 5-0.**

*2017 MEETING TIME / AGENDA SUBMISSION DEADLINE:*

**Geiben MOVED that Board meetings be scheduled at 6:00 p.m., and agenda items be received in the Clerk's office by 4:30 p.m. on the Thursday prior to the meeting. Seconded by Bax and carried 5-0.**

*2017 HOLIDAY SCHEDULE:*

**Geiben MOVED to approve the following 2017 Holiday Schedule: 1/2 – New Year's Day; 1/16 – Martin Luther King Jr. Day; 2/20 – Presidents' Day; 4/14 – Good Friday; 5/29 – Memorial Day; July 4 – Independence Day; 9/4 – Labor Day; 10/9 – Columbus Day; 11/10 – Veterans' Day; 11/23 & 24 – Thanksgiving Holiday; and 12/25 & 26 – Christmas Holiday. Seconded by Bax and carried 5-0.**

*2017 PAY SCHEDULE:*

**Broderick MOVED to approve the 2017 Pay Schedule as printed. Seconded by Bax and carried 5-0.**

*2017 MILEAGE RATE:*

**Broderick MOVED to approve the 2017 Mileage Rate at 53.5¢. Seconded by Bax and carried 5-0.**

*2017 FEE FOR NON-CERTIFIED COPIES:*

**Broderick MOVED to approve the 2017 fee for non-certified copies at 25¢/page. Seconded by Bax and carried 5-0.**

*CELL PHONE STIPEND:*

Broderick MOVED a \$25 monthly cell phone stipend for the Assessor, Code Enforcement Officer, Deputy Dog Control, Fire Inspectors (2) and Town Clerk; and an \$80 monthly stipend for the Building Inspector, Highway Supt. and Supervisor. Seconded by Geiben and carried 5-0.

The Finance Director informed the Board that the Highway Supt. has a Town cell phone. That was changed when he was first appointed.

**Geiben MOVED to amend the motion to remove the Highway Supt. from the stipend allowance. Seconded by Bax and carried 5-0.**

*OFFICIAL TOWN NEWSPAPER:*

**Broderick MOVED to designate the *Niagara Gazette* as the official Town newspaper and the *Sentinel* as a secondary official newspaper. Seconded by Bax and carried 5-0.**

The Gazette Reporter introduced himself at this time – Benjamin Joe, graduate of Buffalo State.

Geiben clarified that all Legal Announcements will be posted in the *Niagara Gazette* and all Display ads will be published in the *Sentinel*.

*OFFICIAL TOWN DEPOSITORIES:*

**Bax MOVED to designate Key Bank (formerly First Niagara) and M & T as official Town Depositories, and to designate Town Supervisor David S. Broderick, Jr., Deputy Supervisor William Conrad and Finance Director Martha Blazick as signatories to the designated Town Depositories and Town of Lewiston Host Community Standing Committee Account. Seconded by Geiben and carried 5-0.**

*TOWN PHYSICIAN:*

**Bax MOVED to appoint Dr. Jerome Ulatowski as Town Physician for 2017. Seconded by Geiben and carried 5-0.**

*PROCUREMENT POLICY:*

**Bax MOVED to adopt the Procurement Policy, as presented. Seconded by Geiben and carried 5-0.**

*INVESTMENT POLICY:*

**Bax MOVED to adopt the Investment Policy, as presented. Seconded by Geiben and carried 5-0.**

*ROBERTS RULES OF ORDER:*

**Bax MOVED to adopt Roberts Rules of Order for all business conducted in the Town of Lewiston. Seconded by Geiben and carried 5-0.**

*TOWN/VILLAGE JOINT MEETING DATES:*

Broderick said they have no dates scheduled. He will be meeting with the Mayor this week.

*APPOINTMENTS AND CONFIRMATIONS:*

Attorney: **Bax MOVED to re-appoint A. Joseph Catalano and Seaman Norris LLP as Town Attorney for 2017 and to authorize the Supervisor to sign said Attorney Contracts. Seconded by Geiben, for discussion.**

Morreale asked who the representative for Seaman Norris will be. He was told Ryan Parisi. Mr. Parisi said he is a 2010 UB Law graduate. He has been practicing with the District Attorney's office for 5 years, as well as having private practice experience representing municipalities and school districts.

**Motion carried 5-0.**

Engineering Services: **Bax MOVED to appoint GHD Consulting Services and to authorize the Supervisor to sign said contract for Engineering Services. Seconded by Geiben, for discussion.**

Morreale asked about the financial obligation. Has anything changed? Broderick said the contractual fee remains the same as 2016.

**Motion carried 5-0.**

Appointment/Confirmations:

The Supervisor read the list of Appointment & Confirmations for 2017:

Town Assessor, Linda Johnson; Real Property Appraisal Tech, Heidi Seguin;  
Building Inspector/SEQR Compliance Officer, Tim Masters; Clerk/Typist, Sandy VanUden; Ordinance Enforcement Officer, Chris McAuliffe;  
Engineer Clerk, John Sharpe;  
Fire Inspectors P/T, Pat Martin & Don Cosentino; Typist P/T, Kathy Kifer; Fire Prevention Chairman, Les Myers;  
Deputy Highway Supt., Brian Christman; Typist/Clerical 1, Darlene Norwich;  
Highway/Drainage Employees (per 2017 Salary Schedule);  
Historian, John Sharpe;  
Justice Clerks, Maria Sicurella & Felicia Kinney; Town Prosecutor, George Adamson;  
Typist, Patty Yacus;  
Parks Superintendent, Mike Dashineau; Laborers, Kevin Carpenter, Jeffery Lester & Joseph Kostyrka;  
Police Chief, Frank Previte; Account Clerk, Katelyn Allan; Captain, Officers and Constables per 2017 Salary Schedule;  
Recreation Director/Supt., Mike Dashineau; Typist P/T, Aurora Campbell;  
Registrar, Records Access Officer, RMC & Recycling Officer, Donna Garfinkel;  
Senior Director, Jeanette Collesano; Senior Aides P/T, Carol Jacobs & Mary Ann Wittlop; Van Drivers P/T, Donald Butkuss, John Cich & Arthur Fitzpatrick; Laborer, Don Clark; Sr. Citizens Leader, P/T, Susan Letourneau;  
Supervisor's Confirmations: Budget Officer/Finance Director, Marti Blazick; Jr. Accountant/Bookkeeper, Tara Johnson; Confidential Secretary/Sr. Typist/Risk Manager, Amy Smith; Deputy Supervisor, Bill Conrad; Auditor, Drescher & Malecki, LLP;  
Grant Writer (RFP's due 1/26/17)  
Town Clerk/Tax Collector Appointments/Confirmations: First Dep. Town Clerk/Dep. Registrar, Carole Schroeder; Dep. Town Clerk/Sub Registrar, Linda Kreps; Dep. Town Clerk, Tamara Meogrossi; Asst. Tax Collector, Darlene Norwich; Typist Barbara Joseph; Dog Control Officer/Dep. Laborer, David Sherriff; Laborer/Dep. DCO, George Danielewicz;  
Water Administrator, Steve Broderick; Water Employees (per 2017 Salary Schedule);  
WPCC Chief Operator, Jeff Ritter; Typist, Cheryl Milicia; WPCC Employees (SS1) and Outside Sewer (SS2 & SS3) per 2017 Salary Schedule.

**Broderick MOVED for approval of the foregoing appointment and confirmations. Seconded by Geiben and carried 5-0.**

*SUPERVISOR'S APPOINTMENTS:*

Broderick read the 2017 Appointed Liaisons as follows:

Board of Ethics Ex-Officio – Ryan Parisi; Building Inspector – Geiben; Cable Commission – Geiben; CWM Siting Advisory Committee – Bax; Engineer – Geiben; Environmental Commission – Bax; Fire Bureau – Broderick; Highway/Drainage – Bax; Historic Preservation – Morreale; Justice Court Office – Broderick; Lewiston Council on the Arts – Ceretto; Library – Geiben; Lighting Advisory Board – Morreale; Lower Niagara River Region Chamber – Geiben/Broderick; Modern CAC (Hold); Parks & Recreation Advisory Committee – Ceretto; Personnel Committee – Ceretto; Police – Bax; Town/Village Police Liaisons – Broderick & Bax; Planning Board – Morreale; Recreation – Bax; Risk Manager – Broderick; Sanborn Business and Professional Assoc. – Geiben & Conrad; Senior Citizens – Ceretto; Signage Committee – Morreale; Tower/Wind Energy Research Committee – Ceretto; Water – Broderick; WPCC – Bax; and Zoning Board of Appeals – Geiben.

**Bax MOVED the Liaison Appointments, as read. Seconded by Ceretto and carried 5-0.**

Bax commented on the Modern CAC: Back when they were active, they compiled a lot of data and analysis on the Town's contract with Modern Disposal. We are not currently in active negotiations with them. The purpose of the committee is suspect at this point. I would like to check with the Clerk's office what documentation they have just so we can preserve the institutional knowledge for the next time they need to convene... They did come up with a lot of great information as to what our obligations and what Modern's obligations are vis-a-vis, the Town. I would hate to lose that information.

Broderick asked to discuss this in the work session.

**Bax MOVED the Supervisor's 2017 appointments of Jeff Ritter as Stormwater Management Officer; Donna Garfinkel as Minority Business Officer and Women's Business Officer; New York Atlantic-Inland, Inc as Electrical Inspectors; Joseph Catalano as Records Appeals Officer (FOIL); and CWM Siting Board Members – Alfonso Bax, Robert DiFrancesco, Dr. Mark Gallo, Joseph Leone and Amy Witryol; Steve Broderick as Town Police Liaison and David Sherriff as Bingo Inspector. Seconded by Geiben and carried 5-0.**

*BOARDS, COMMISSIONS & COMMITTEES:*

**Geiben MOVED the following individuals to the Cable Commission for 2017: James Abbondanza (Chairman), Anthony DiPasquale (Vice-Chair), Karl Frankovitch, and John Sharpe. Seconded by Bax and carried 5-0.**

**Broderick MOVED the re-appointment of Domonic Balassone and Zachary Collister to the Environmental Commission thru 12/31/2019. Seconded by Ceretto and carried 5-0.**

**Bax MOVED the re-appointment of Susan Casper, Suzanne DiFlorio-Olds, Robert DiFrancesco, Linda Johnson and Earl Zortman to the Board of Ethics, with the appointment of Ryan Parisi as Ex-Officio. Seconded by Geiben and carried 5-0.**

**Broderick MOVED the appointment of Karen Lyle to the Historic Preservation Commission, with a term to expire 12/31/2023. Seconded by Bax and carried 5-0.**

**Bax MOVED the appointment of Zachary Casale as Alternate to the Historic Preservation Commission. Seconded by Geiben and carried 5-0.**

**Broderick MOVED the re-appointment of John Barber, Suzanne Di-Florio-Olds, Bruce Gonka, Mary Price and Daniel Vitch to the Lighting Advisory Board. Seconded by Bax and carried 5-0.**

The Supervisor read a notice from the Lewiston Public Library noting that Nancy Smith's term as a trustee expired 12/31/2016. She is ineligible for re-appointment having served two consecutive five-year terms, the maximum allowed under the library's by-laws. The library's Board of Trustees recommends Matthew S. Feldman to fill the position and asked the town Board to ratify the library trustee's action by approving this appointment.

**Broderick MOVED to appoint Matthew Feldman to the Lewiston Public Library Board of Trustees, with a term to expire 12/31/2021.**

**Bax MOVED to appoint Thomas Deal to the Parks and Recreation Advisory Committee, with a term to expire 12/31/2023. Seconded Ceretto and carried 5-0.**

**Broderick MOVED to re-appoint Donna Garfinkel, Amy Smith and A. Joseph Catalano to the Personnel Committee. Seconded by Geiben and carried 5-0.**

Before the appointment to the Planning Board, the Supervisor read a letter of resignation of William Burg from the Zoning Board of Appeals.

**Bax MOVED to accept Mr. Burg's resignation from the ZBA, effectively immediately, Seconded by Geiben and carried 5-0.**

**Broderick MOVED to appoint William Burg to the Planning Board, with a term to expire 12/31/2023. Seconded by Geiben and carried 5-0.**

**Broderick MOVED to re-appoint Harry Lehman and appoint Marjorie Maggard to the Senior Advisory Board, with a term to expire 12/31/2019. Seconded by Geiben and carried 5-0.**

**Broderick MOVED to re-appoint Douglas Burnett, Robert DiFrancesco, William Taczak and Gary Wasko to the Signage Committee. Seconded by Geiben and carried 5-0.**

Next, discussion ensued about the Tower/Wind Energy Research Committee. No appointments were made in 2016.

**Broderick MOVED to re-appoint Karl Frankovitch, Ernest Krell, Charlene McDonald, Wayne Rivers and Terry Vargo to the Tower/Wind Energy Research Committee, which includes two vacancies. Seconded by Bax and carried 5-0.**

**Broderick MOVED to re-appoint Anita Muzzi (Chairwoman) to the Zoning Board of Appeals, with a term to expire 12/31/2021. Seconded by Ceretto and carried 5-0.**

**Broderick MOVED to appoint Norman Machelor to the Zoning Board of Appeals, to fill the unexpired term of William Burg (12/31/2020). Seconded by Bax and carried 5-0.**

Broderick said there would be no change to the Chairpersons and Vice-Chairpersons.

**Geiben MOVED the appointment of Carole Schroeder as Secretary to the Environmental Commission for 2017. Seconded by Ceretto and carried 5-0.**

**Geiben MOVED to close the Re-organization Meeting. Seconded by Bax and carried 5-0. Time: 6:35 PM.**

WORK SESSION            JANUARY 9, 2017

The Supervisor called the work session to order.

*AGENDA:*

Additions: Supervisor: Modern CAC & Wind Tower Commission for discussion.

*ABSTRACT:*

**Morreale MOVED to approve the Regular Abstract of Claims Numbered 4041 to 4105 for F/Y 2016, and Numbered 1 – 19 for F/Y 2017 and recommended payment in the amount of \$227,493.13, plus a post audit of \$62,353.15. Seconded by Geiben and carried 5-0.**

*DEPARTMENT HEAD CONCERNS:*

Police: Chief Previte noted that Councilman Geiben wore blue in honor of National Law Enforcement Appreciation Day. He conveyed his appreciation to the residents and the Board itself.

On a good note, Previte said they accomplished their goal in raising over \$20,000 in the “Invest in a Vest” program. They will be holding a press conference with the local newspapers and news stations to cover the story extensively. This will be held at the Police Station on Tuesday, Jan. 17 at 11:00 a.m. All Board members are encouraged to attend.

Previte said they still have a part-time position and a full-time position open. He is waiting for a posting from Civil Service for a list of eligible candidates. He anticipates the list coming out at the end of January.

Engineer: Lannon said he wanted to bring to the Board’s attention that he is working with the Building Inspector to update the current Municipal Review Fee schedule. They will present that for further discussion in the near future.

Grant Writer: Rotella said he will be presenting the Mohawk Trail on January 17 at the Niagara River Greenway on Grand Island at 3:00 p.m. The presentation to the Host Standing Committee will be January 31 on that project.

Rotella said they have a \$50,000 grant from DASNY (Dormitory Authority of New York State). That was earmarked for the Recreational Police Building. The quotes for that building came in extraordinarily high so they are going to earmark that money for a piece of equipment for the Highway Department. He will bring a Resolution to the Town Board at the next meeting.

Regarding a kayak launch, Rotella said he spoke with the Mayor. There isn’t a spot for a kayak launch in the Village. Rotella said he is going to move forward with the original spot at Joseph Davis. That grant application has to be submitted by March 14.

Geiben asked if they could clarify the kayak launch as a site to be determined rather than specifying a site. The Town has no relationship with State Parks as far as Joe Davis State Park is concerned. Rotella said they are looking at a piece of property owned by the Town.

Rotella asked for a 10-15 minute presentation at the next meeting for a public information session on the design of the Lewiston Pathway. The report has been completed and submitted to the DOT. The DOT and Hatch Mott MacDonald Engineers will also be present to report on the design.

Rotella said the Bridge Commission application for bullet proof vests was turned down. They were encouraged to re-submit an application in May.

Lastly, Rotella said they have eight (8) Greenway Reports to get done before the end of the year closeout.

*FINANCE: BUDGET RE-CLASSIFICATIONS:*

Blazick submitted several budget re-classifications that need to be made for F/Y 2016 & 2017 (see attached).

**Bax MOVED to approve budget revisions Batch 2396, 2397 and 2398 per document provided by the Finance Officer dated 01/06/2017 at 12:05:23 PM; Batch 2418 per document dated 01/09/2017 at 4:26:06 PM; and Batch 2421 per document dated 01/09/2017 at 5:23:54 PM. Seconded by Morreale and carried 5-0.**

Also, Blazick had three adjustments to the Chart of Accounts for 2017:

1. Many of the Town's benefits, including medical plans and other benefits are managed by the unions. These expenses have traditionally been allocated in the Hospital & Medical Insurance Account, 9060.0800, for the applicable fund. Auditors and the Office of the State Comptroller believe these benefits should be shown in 9070.0800, Union Welfare Benefits. Blazick is asking for the Board's approval to start segregating these costs and setting up new accounts in each of the Funds for the expensing of Union Welfare Benefits, effective January 1, 2017.

**Bax MOVED to create Account 9070.0800 for all funds that have paid benefits from the Union. Seconded by Geiben and carried 5-0.**

2. The Town has segregated the flex plan benefits, or account 9060-0800-0100 from the Hospital & Medical Insurance account, 9060-0800-0000. This does not make sense nor does it seem to be consistently applied. We would like to combine these two accounts for 2017. This has been discussed with the auditors and Office of the State Comptroller and there seems to be no requirement for the Flex Plan.

**Bax MOVED to combine account 9060-0800-0100 (Flex Plan Benefits) into 9060-0800-0000 (Hospital & Medical Insurance Account). Seconded by Geiben and carried 5-0.**

3. Lastly, Blazick asked to separate the cost of gas and electric from other contractual accounts by adding a project code of 3500 to the normal contractual accounts.

**Bax MOVED to authorize the Finance Director to add the suffix 3500 to each contractual line for gas and electric to segregate energy costs. Seconded by Ceretto and carried 5-0.**

*ASSOCIATION OF TOWNS:*

The 2017 Training School and Annual Meeting of the Association of Towns will be held at the Marriott Marquis, New York City, February 19–22, 2017.

This is a training session for town officials. The Annual Business Session (Official Delegates) begins at 8:00 a.m., Wednesday, February 22. A copy of the preliminary 2017 Legislative Program and the Resolutions Committee is on file in the Town Clerk's office.

**Bax MOVED to designate the Town Supervisor to attend the Annual Business Session of the Association of Towns to be held February 22, 2017 and to cast the vote of the Town of Lewiston, pursuant to §6 of Article III of the Constitution and Bylaws of said Association. Seconded by Ceretto and carried 5-0.**

**Broderick MOVED to designate Dave Trane, Highway Supt. as alternate in the absence of the person so designated. Seconded by Geiben and carried 5-0.**

Geiben asked that they visit this in the fall as to who is going to the Annual Meeting the following February.

**Geiben MOVED to authorize the Supervisor to use his discretion in addressing the Resolutions (1-11) presented at the Association of Towns. Seconded by Bax and carried 5-0.**

*OLD BUSINESS: VACATION DAY/FLOATING DAY CARRY-OVERS:*

Broderick asked to table while they work with the Unions on this matter.

*CLERK'S CORRESPONDENCE:*

The Clerk requested to allow Linda Kreps to carry-over one (1) Personal Day to be used within the first quarter of 2017.

**Broderick MOVED for approval. Seconded by Bax and carried 5-0.**

*PURCHASE OF WATER METERS:*

Water Foreman Townsend asked to purchase another 1,000 water meters at a cost of \$131,950. Of this amount, \$50,000 would come from the sewer department.

Attorney Brian Seaman said the Town passed a Standardization and Sole Source Resolution last year (2016-8) as the supplier Lock City Supply is a sole source provider for Badger Meters. The Board can authorize the purchase without any other formal bidding.

**Bax MOVED to authorize the Water Department to purchase 1,000 water meters at the current market price. Seconded by Geiben and carried 5-0.**

Townsend said he budgeted for a Pick-up truck. He was going to hold out for a grant but that would take up to much time. They have a damaged truck and another truck has over 205,000 miles. He asked for authorization to look into purchasing another truck thru the procurement policy. The newest truck he has in his fleet is a 2004. Blazick said there is \$40,000 in the budget for a new truck. Townsend said he did some research and can get a truck for \$42,887.34 off of State Bid.

Town asked that this item be tabled until the next meeting.

*SCHEDULE PUBLIC HEARING RE: AMENDMENT TO TOWN CODE §360-29(B):*

Morreale introduced a local law to Amend §360-29(B) of the Code of the Town of Lewiston changing the classification for the following parcels, as identified on the Niagara County tax map from RR Districts: Rural Residential Districts” to the “B Districts: Business Districts”: 102.02-2-53, 102.02-2-54 and 102.02-2-55.

**Morreale moved to schedule a public Hearing on said local law for Monday, January 23 at 6:00 p.m., Seconded by Bax and carried 5-0.**

*MODERN CAC:*

Broderick said this committee has not been active in years. Bax said this committee was established years ago when there were some re-negotiation efforts from Modern Disposal. Also there were complaints from residents of the truck traffic coming down the hill on Rt. 104. Because the Town Board, at that time, did not have a working knowledge of what the contract with Modern actually said, and the history there, it

appointed this committee to assist the Board with its negotiations with Modern. Bax said Modern is a wonderful, corporate neighbor. They have, for all intents and purposes, responded to resident complaints. They do a wonderful service with respect to what the Town could be paying for refuse pick-up.

The Modern CAC had some criticism as to how the contract was negotiated. The CAC compiled a lot of valuable information regarding the contract. When the committee ceased operations, they did have a box of information which they filed with the clerk's office. I would just ask that we find out where that is before we de-active them. I would like to follow-up where that information may be so that it is at least in the minutes somewhere and is being held for someone at a later date. Bax said he would follow-up with the Town Clerk.

#### *WIND TOWER COMMITTEE:*

Discussion ensued regarding the appointments to the Wind Energy/Tower Committee and whether or not they should add Solar Energy to its name.

Atty. Parisi said he would hold off on this as he is in the process of drafting a Solar Law for the Town. He should have this by the end of the month.

#### *MUNICIPAL FEE SCHEDULE:*

Broderick said the Town's fee schedule within the water department, engineering department, building dept. and recreation dept. are out-dated. He, along with the Building Inspector, Town Engineer and the Recreation Director will review the fee schedule to come up with a new fee structure. Some wording needs to be corrected as it is very vague. We will be working on that in the next month or two.

#### *STATEMENTS BY RESIDENTS:*

Rosemary Warren, Griffin Street, said she hoped people visit the new permanent exhibit at the New York State Power Authority visitor's center. It is about the "Hard Hats of Niagara" who built the Power Project. Her husband was a concrete inspector there. His biggest thrill was when they took him to the conduit before the water came thru.

The Supervisor agreed it is a great facility for families to visit. They put a lot of improvement in it. It is all free of charge.

Paulette Glasgow, The Circle, said there was an error in appointing one of the van drivers. She said the Board needs to rescind the appointment of Arthur Fitzpatrick and replace him with Michael Cuddahee.

Regarding the Water Department's request for a new truck, per the Procurement Policy, the Board needs to approve the Foreman to go out to State Bid.

Other than the employees at the Waste Water Treatment Plant, she questioned if every person that was appointed tonight as an employee or member of a board or commission is a Town of Lewiston resident. As per the policy manual, she said that every employee, full or part-time must be a Town of Lewiston resident, other than those who work at the WWTP. The Supervisor was under the impression that this did not apply to part-time employees. He will look into that.

Glasgow asked that the contracts for the Town Attorney and Town Engineer be posted on the Town's website.

Lastly, Glasgow said she research two villages, the Town of Amherst and 11 towns in Niagara County. Every one of those town or village meetings starts at either 7 or 7:30 p.m. The Town of Niagara's work session starts at 6:30 p.m. Why does the Town of Lewiston have to start at 6:00 p.m., when the majority of residents are at home having

dinner or are on their way home from work? Glasgow said she hoped the Town will reconsider the time, as the purpose of the meeting is for the public to attend and observe the deliberations.

Anita Muzzi, Sweethome Road, wanted to make the Board aware of a housing project being developed in the Town of Niagara, close to her residence. There will be some 200 houses going in. It is in the Preliminary Site stage with the Town of Niagara. Because she is so close to the Town line there, she has very grave feelings about the safety of the children and families that live near the area of that development. They will be impacted with construction equipment, etc. They will be impacted with additional traffic as cars will be detoured because of the construction. She questioned whether they should get some assurances from the contractor moving forward about any damage done to the Town of Lewiston roads. Right now, tractor trailers cut thru Sweethome Road as a shortcut to Saunders Settlement. She suggested signs being posted restricting the tonnage as well as children at play signs. Muzzi said she is trying to be pro-active because it could be a huge safety issue.

The Building Inspector said the project is within 500-ft of the Town of Lewiston. The Town will look at it once the proper information is provided to them. The Town's Environmental Commission will have to review it because it is next to a flood plain. The Town of Lewiston will be an involved agency.

For the sake of full disclosure, Engineer Lannon said they are the engineering firm reviewing that development for the Town of Niagara.

Announcements:

Town Offices will be closed January 16<sup>th</sup> in observance of Martin Luther King Jr. Day.

Upcoming Meetings:

Historic Preservation Commission, January 10 @ 1:30 PM

Environmental Commission, January 10 @ 7 PM

Cable Commission, January 12 @ 7 PM (lunch room)

Zoning Board of Appeals, January 12 @ 7 PM

Planning Board, January 19 @ 6:30 PM

P.H./RTBM. January 23 @ 6 PM

**Bax MOVED to adjourn, Seconded by Ceretto and carried 5-0.** Time: 7:20 p.m.

Transcribed and  
Respectfully submitted by

Carole N. Schroeder  
Deputy Town Clerk