APPLICATION FOR THE USE OF FACILITIES
OF THE TOWN OF LEWISTON

Name of Organization_____

Address_____

Name and Phone of Contact Person_____

Facility Requested_____

Date of Event_____

Time of Event_____

Type of Event_____

Give dates, if any, which will be needed for setting up and/or dismantling of event

_____

_____

_____

Discuss the arrangements to be made by the following:

Prevention, clean-up, removal of litter_____

Sanitary facilities_____

A deposit of $25.00 will be needed to hold your reservation, for keys to lavatory facilities, etc. Upon receipt of keys, deposit will be returned.

Proof of insurance is also needed. Please contact your home insurance provider and ask them to fax a certificate of insurance to us.

Reservations will only be held for five days without the deposit or Certificate of Insurance

If mailing, please send to:
Parks & Recreation
Lewiston Town Hall
P.O. Box 330
Lewiston, NY 14092

Office Phone……..…….754-8213 ext. 237 Fax…………...7540873

Please sign LAST page and review everything.

CONTRACT FOR USE OF FACILITIES
TOWN OF LEWISTON

This agreement made the ___ day of _____, 20___, by and between the Town of Lewiston, hereafter designated as "Town" and _____ hereinafter designated as the "Licensee".

Whereas, the Town maintains real property situate in the Town of Lewiston, commonly described as follows:

Whereas, the Licensee desires to utilize this facility for the purposes set forth in the application annexed hereto, which the Licensee hereby acknowledges is suitable and acceptable for the use requested.

1. During the term of this agreement the Licensee shall be allowed the use of the facility for the purpose set forth in the application.

2. The Licensee shall be permitted to erect such structures as may be necessary to effect the requested, provided however, that prior to the installation of such structures, the placement, type, and purpose shall be first approved by the Town and the same shall be erected in accordance with Town specifications and regulations and such other applicable laws and regulations and shall be further subject to inspection of the Town.

3. The Town retains the right to enter upon the facility during the term of this agreement to insure compliance with all Town, State and Federal laws, regulations and specification and shall have the right to terminate any activity in violation of such laws, regulations or specifications.

4. The Licensee shall provide a public liability insurance policy in the amount of $_____, which said policy should name the Town as an insured party. The Licensee here agrees to hold harmless and indemnify the Town from any and all claims, suits, causes of action, or liabilities of any kind or nature arising out of or by reason of the execution of this agreement or activities to take place upon the facility.

5. This agreement shall be in force for the dates of _____ to _____.

6. The licensee agrees to accept the facility in its present condition and further agrees to surrender it in the same of better condition.
7. The Licensee agrees to provide without charge to the Town sufficient competent personnel to supervise and operate the event and further agrees to provide sufficient lavatory facilities and adequate first aid facilities and personnel.

8. If applicable the Licensee further agrees to comply with the additional terms and conditions annexed hereto.

9. The licensee agrees to provide copies of all agreements entered into between the Licensee and other parties involving the use of the facility and the Licensee shall cause to be incorporated in such agreement a further covenant that said parties shall be bound by and shall comply with the terms of this agreement.

10. The licensee agrees that while occupying the facility pursuant to this agreement that no camping on the facility is permitted and the Licensee shall undertake to prevent a violation or attempted violation of this provision.

11. This agreement shall be binding upon the parties hereto, their successors and assigns.

TOWN OF LEWISTON

_____   Date_____
Supervisor

_____   Date_____
Licensee