



Edward P. Perlman, Partner
nperlman@magavern.com

Please respond to:
810 Main Street
Niagara Falls, NY 14301
Tel: 716-285-1550
Fax: 716-285-1559

November 29, 2016

Steven Broderick
Town of Lewiston
1375 Ridge Road
Lewiston, NY 14092

Re: Retainer Agreement
Town of Lewiston Labor Negotiations

Dear Supervisor Broderick:

We are very pleased that the Town of Lewiston has decided to employ our firm to perform legal services for you.

The scope of our services includes: collective bargaining negotiations.

Fees for our services are based predominantly on the time we devote to Town matters. My hourly rate is \$200.00.

Disbursements are expenses which we incur on the Town's behalf. For example, your bill may show disbursements for document reproduction, long distance telephone charges, filing and search fees in government offices, courier charges, such as FedEx or local messenger service, travel, postage, computer research charges, and other expenditures which may be appropriate in handling the Town's work. Where filing fees, recording fees and taxes are knowable in advance and substantial in amount, we may request prepayment before advancing funds on the Town's behalf.

Our normal billing cycle is monthly. Bills should be paid within 45 days after they are rendered and are regarded.

1100 Rand Building, 14 Lafayette Square
Buffalo, New York 14203
Tel: 716-856-3500 Fax: 716-856-3390

Mr. Steven Broderick
November 23, 2016
Page 2

We reserve the right to request a payment of advance fees at any time. Should we do so, the advance fees shall be deposited in our trust account until earned.

This letter describes our standard billing procedures. If we make any different arrangement with the Town, or give you an estimate of our fees, we shall do it in writing so that the Town has a record of that arrangement.

In the event that a dispute arises between us relating to our fees, the Town has the right to arbitrate the dispute pursuant to Part 137 of the Rules of the Chief Administrator of the Courts, a copy of which shall be provided to you upon request.

If this letter meets with your approval, please sign where indicated below to evidence the Town's agreement with the matters set forth herein. An additional signed copy of this letter shall be provided for your records.

Very truly yours,
MAGAVERN MAGAVERN GRIMM LLP



Edward P. Perlman

EPP/mmt

\\15658.0004\660068.doc

