

PRESENT: Deputy Supervisor Conrad; Councilmembers Bax, Geiben, Jacoby and Morreale; Finance Officer Blazick; Attorney Parisi; Highway Superintendent Trane; Engineer Lannon; Building Inspector Masters, WWTP Chief Opt. Ritter; Deputy Water Foreman Zahno; Police Chief Previte; 2 Press; 7 Residents and Clerk Donna Garfinkel

EXCUSED: Supervisor Broderick

The Deputy Supervisor opened the meeting with the Pledge to the flag followed by a moment of silent reflection.

AGENDA APPROVAL

Additions: Bax - Key Fobs at Police Office; Geiben - Appoint Auditor; Parisi - Retaining Attorney for Union Litigations.

Bax MOVED to approve the agenda as amended, Seconded by Morreale and Carried 4 – 0.

RESIDENTS STATEMENTS

Glasgow, Paulette – The Circle – Glasgow requested Board members and the Attorney place their microphones closer to them so they can be heard.

One of the benefits of having the meetings recorded is that it allows you to go back and see what you forgot and correct it. That is why the Alliance records all meetings; so residents can see exactly how the Board does their job.

Glasgow watched the January 8th Reorganization meeting. This is where the appointment of employees is made. The Board failed to appoint the following employees: The entire Clerk's Dept; FOIL Officer and Deputy; First Deputy; Deputy Registrar; Deputy Town Clerk; Sub-Registrar; Assistant Tax Receiver; Clerk typist; Dog Control Officer; Deputy Dog Control Officer; Janitor; Building Inspector; SEQRA Compliance Officer; Building Clerk Typist; Engineering Clerk; Justice Clerks; Justice Typist; Assessor; Assessor Clerk Typist; External Auditor; Town Prosecutor; Parks Superintendent; Parks Laborer; Recreation Director; Part-time Recreation Typist; Chief Operating Officer of the WPC; Clerk Typist – WPC; WPC Personnel; Water Dept. Superintendent; Water Dept. Personnel; Highway and Drainage Personnel; Water Administrator; Senior Citizen Department; Police Dept.; Supervisor's Office Staff; Finance Officer, and Risk Management Officer. That is the entire Town. Glasgow hopes that tonight somebody does something to appoint these people because they are working.

Geiben asked Glasgow when she determined this. Glasgow said when it was put on the web-site, about a week ago. Geiben mentioned to Glasgow that the Supervisor told residents, that when they have any questions, feel free to call the office.

Glasgow asked Geiben why she should have to tell the Board how to do their job. Geiben said there is a difference of opinion as to whether those items need to be appointed individually. Glasgow said they have always been that way.

Geiben said there is an old joke, "Why do you cut off the ends of the ham? Because my mother did it that way". Just because it is has been done like that, doesn't mean it can't change.

Garfinkel mentioned that the Board approved the 2018 Salary Schedule, which contains all individuals.

DEPARTMENT HEAD STATEMENTS

Highway Superintendent Trane – The Board approved the Memorandum of Agreement between the four municipalities (Towns of Wheatfield, Porter, Niagara & Lewiston) for the purchase of a paver. Trane is requesting Deputy Supervisor Conrad be able to sign the agreement.

Bax MOVED to authorize Deputy Supervisor Conrad to sign the Memorandum of Agreement regarding the purchase of a paver, Seconded by Jacoby and Carried 4 – 0.

Blazick said the check for this purchase needs to be drawn tomorrow and requests the Board approve it as Post-Audit. Bax will add to Audit Payment approval.

Police Chief Previte – There will be an Active Shooter Drill at Lewiston-Porter on Friday, January 26th. Police and fire departments will be participating.

Grant Writer Rotella – The Town has been awarded \$23,000 for the remodeling of the court room/main meeting room. Construction will be started in September/October on the Pathway Project from Devil Holes to 9th Street in Lewiston. Bax asked if the concerns regarding emergency services to the path have been addressed. Rotella said the design allows for several entry points.

Town Clerk Garfinkel – Garfinkel requests Board permission to move forward with hiring a Temporary Part-Time Dog Control Office. DCO Sherriff has been off since September and it's not clear when he will be returning.

Board members support the hiring of a Temporary Part-Time Dog Control Officer. Bax said this is an important position. The salary has not been discussed, and Geiben suggested Garfinkel discuss with the Confidential Secretary Smith.

APPROVAL OF MEETING MINUTES

Geiben MOVED to approve the minutes of 12/11/2017 – Public Hearing – Work Session, Seconded by Bax for comment

Geiben requests clarification on page 222 to reflect Mr. Abraham was present via-conference call.

Motion Carried 3 – 0. (Jacoby abstained)

Geiben MOVED to approve the 12/28/2017 – Final Audit – RTBM minutes, Seconded by Bax and Carried 3 – 0. (Jacoby abstained)

Jacoby MOVED to approve the 01/08/2018 – Reorganization Meeting/Work Session/Public Hearing, Seconded by Geiben and Carried 4 – 0

AUDIT PAYMENT

Bax MOVED to approve the Regular Abstract of Claims for fiscal year 2017 number 3869 to 3949 and for fiscal year 2018 number 22 to 123 and recommend payment in the amount of \$303,765.98, plus a Post-Audit of \$36,608.79 plus a voucher for Yarussi Construction in the amount of \$27,500, Seconded by Geiben and Carried 4 – 0.

OLD BUSINESS

Bid – Fire Hydrant (NYPA) – Parisi received documents from the contractor and is working on this.

Town Standards for Curbs – Lannon forwarded updated Detail Diagrams to the Board for their consideration. Lannon met with Masters, Trane and Martin and decided up-right curbs are the best. Once approved by the Board, it goes into effect.

Lannon said the Board needs to take the approved set and substitute the existing, and swap them out.

There will be no parking on the side of the street where fire hydrants are located. Trane said this was decided to allow for fire equipment access.

Geiben MOVED to approve the designs and supplement in the Code, Seconded by Bax and Carried 4 – 0.

Board/Commission Vacancies - (Cable-1; Board of Ethics-2; Planning Board-1; Tower/Wind-1) No action taken.
Jacoby MOVED to re-appoint John Sharpe as Town Historian, Seconded by Geiben and Carried 4 – 0.

Morreale MOVED to appoint the following to the Signage Committee: Highway Superintendent Trane, Gary Wasko, Chris Winstel, Chief Previte, with Morreale as Liaison, Seconded by Bax and Carried 4 – 0.

Morreale MOVED to appoint Geiben as a Liaison to the Signage Committee, Seconded by Bax and Carried 4 – 0.

Environmental Commission Secretary – Geiben will continue to address the issue.

Lighting Advisory – Ex-Officio – Morreale tabled.

PENDING

Dog Shelter – This will be addressed in mid to late February

Bingo Inspector – The Bingo Inspector is out. Parisi believes this will be posted in all Town buildings, looking for the appointment. Geiben asked if one is not found can a Bingo Inspector be used from a different municipality. Parisi will look into this. The Town can appoint anyone to the position.

Cold War Veterans Exemption - No Action taken

NEW BUSINESS Residents / Public Correspondence - None

SUPERVISOR BRODERICK – items addressed by Councilman Geiben

Liaison Report - Addition - Upper Mountain Fire Co. Roster

Geiben MOVED to approve the addition of Ulrich, Melissa – Williams Road, GI, NY and Walter, Nicholas – Creek Road Extension, Seconded by Morreale and Carried 4 – 0.

Legal

A matter was filed with Public Employment Relation Board (PURB). Parisi recommends outside Council be obtained.

Geiben MOVED to approve Brian Doyle to represent the Town in PURB Case #U-36099, at the 2017 Agreement rate, Seconded by Morreale, and Carried 4 – 0.

Engineering

Lannon said that the Waterline Project is in the beginning stages of design.

Finance

Blazick requests the Board select Drescher and Malecki as the Town's external Auditor.

Bax MOVED to appoint Drescher & Malecki as the Town's external Auditor, as per contract, Seconded by Geiben and Carried 4 – 0.

Geiben MOVED to authorize the Supervisor to sign the 2018 Agreement with Drescher & Malecki, Seconded by Morreale and Carried 4 – 0.

Wind/Tower Committee Budget – The Tower Committee was last paid in 2013. By Board request the budget line had been removed. The Town received a Tower Co-location application and it needs to be reviewed.

Blazick requests the Board determine the pay per meeting and budget line.

Geiben MOVED members be paid \$45/meeting and Chairman \$50/meeting, if a member is the secretary they will be paid \$50/meeting, Seconded by Jacoby and Carried 4 – 0.

Blazick recommends transferring \$4,000 to cover the cost of the Committee.

Geiben MOVED to transfer \$4,000 from B00-1990-0400-0000 - Contingency to B00-8020-0400.0100 – Tower Commission, Seconded by Jacoby and Carried 4 – 0.

Stormwater Manager – This has been moved to the B Fund. Blazick said the wrong account is being used and needs to be changed.

Bax MOVED to activate Stormwater Manager funds - B00-8140-0100 for Personnel and B00-8140-400 – Contractual, Seconded by Geiben and Carried 4 – 0.

There is a \$1,250 Annual Membership fee for the MS-4 Permit that Blazick was not aware of; therefore it's not included in the budget.

Bax MOVED to transfer \$1,500 from B00-1900-0400-0000 - Contingency to B00-8140-0400-0000, Seconded by Geiben and Carried 4 – 1.

Bax commended Ritter on the good job being done on the I & I project.

Budget Adjustments

Blazick forwarded a Budget Revision List to the Board. These items are in the budget but need to be fine-tuned as to where within the budget it needs to go.

Geiben MOVED the following budget revisions for 2017: Dog Control: \$1,000 from A00-3510-0200-000 to A00-3510-0400-0000; Recreation: \$400 from A00-7310-0200-0000 to A00-7310-0400-0000; Parks: \$1,500 from B00-7110-0400-3500 with \$800 to B00-7110-0400-0000 and \$700 to B00-7110-0200-0000, Seconded by Bax and Carried 4 – 0.

Blazick requests a budget adjustment for Traffic Control to cover additional 2017 invoices.

Geiben MOVED to transfer \$4,000 from Contingency – A00-1990-0400 to Traffic Control – A00-3310-0400 to cover the cost of striping Walmore Road, Tuscarora Road, Model City Road and 5th Street Extension, Seconded by Bax and Carried 4 – 0.

Gas and Electric accounts are their own budget lines. Additional 2017 invoices have been received.

Geiben MOVED to transfer \$2,000 from SS1-8130- 0400 to SS1-8130.0400-3500, Seconded by Morreale and Carried 4 – 0.

The Town authorized the Police Dept. to install a safety wall at the Police Office. Budgeted dollars did not account for three (3) additional key fobs. Blazick requests money be transferred from H-97.

Bax MOVED to approve the payment of \$3,690 from H-97 to cover the cost of three additional key fobs, Seconded by Geiben and Carried 4 – 0.

Blazick noted Health Consortium Fees were not addressed, and will discuss at the February Work Session.

COUNCILMAN BAX

Liaison Report

Building Fees – Masters distributed an updated Municipal Review Fee Schedule for the Board to review and approve.

Bax MOVED to approve the 2018 Fee Chart for the Town of Lewiston, Seconded by Geiben

Masters said the packet includes a new application for Sewers and additional information provided by Highway Superintendent Trane regarding curbs, etc....

Fees in the Building Dept. have not increased since 2006; therefore Masters' office prepared a chart comparing building fees from surrounding municipalities and it shows the Town is behind.

Bax MOVED to approve the 2018 Municipal Review Fee Schedule (updated 1/22/2018); Building Dept. Fee Chart 2018; General Requirements & Conditions (reformatted 1/2018); Road Cut/Storm/Sanitary Sewer Application Permit; Installation of Conductor Guide, Seconded by Geiben and Carried 4 – 0.

Copy cost – Building Dept. Plans – Town Clerk will prepare a Copy Cost Fee Schedule which will address the cost of building department plans, meeting minutes on a disk and/or thumb-drive.

COUNCILMAN GEIBEN

Liaison Report – Addressed.

COUNCILMAN JACOBY

Liaison Report

Appoint Town Historian – Addressed

Tower Application – T-Mobile Northeast LLC / Crown Castle Co-location – 5890 West Street, Sanborn. Parisi said this is an application for a small pad, 10-feet X 11-feet, for equipment and the antennas being put on the tower. Morreale asked Parisi if the Security Bond has been received and reviewed. Parisi said it has been received the reviewed by one of the commissions.

Jacoby MOVED to approve SEQRA Part 2 and Part 3, Seconded by Bax and Carried 4 – 0.**Jacoby MOVED to accept the Negative Declaration, Seconded by Geiben and Carried 4 – 0.****Jacoby MOVED to approve the T-Mobile Northeast LLC / Crown Castle Co-location application, Seconded by Bax and Carried 4 – 0.**COUNCILMAN MORREALE

Liaison Report – No Planning Board meeting in December. The Historic Preservation Commission has met and continues to work on the law.

RESIDENTS STATEMENTS

Warren, Rosemary – Griffin Street – Warren is disappointed that the Cold War Veterans Exemption is still pending. Cold War veterans are getting into their 70's and 80's, so the longer the Board delays, this it will not benefit many. What is taking so long to discuss this?

When reading the minutes of a past meeting, a conference call was referenced. This should be public knowledge and Warren is interested in who was on the call, who took the minutes, and why was it done.

Bax said the Board had an Executive Session and in that session an attorney was on the phone. The minutes where corrected at the beginning of the meeting.

Jacoby MOVED to adjourn the meeting, Seconded by Geiben and Carries 4 – 0. (6:54 pm)

Transcribed and respectfully submitted by:

Donna R. Garfinkel, Town Clerk