

**PRESENT:** Supervisor S. Broderick; Dep. Sup. B. Conrad; Councilmembers W. Geiben; J. Jacoby and R. Morreale; Atty. A. Bax; Chief Previte; WPCC Ch. Op. J. Ritter; Seniors Coordinator M. Olick; Water Crew Chief J. Dell; Historian M. Maggard & Clerk D. Garfinkel & 1 press (NG)

**ZOOM ATTENDEES:** Councilman J. Myers; Finance Director J. Agnello; Bldg. Insp. T. Masters; Rec. Dir. C. Cvijetinovic and 1 press (NFP).

**EXCUSED:** Eng. B. Lannon & Hwy Supt. M. Zahno

The Supervisor called the meeting to order, followed by the Pledge of Allegiance and a moment of silent reflection.

**AGENDA:** Additions: Jacoby: Police Resignations (2) & Police Hire. Morreale: WPCC New Hire & Memorandum of Understanding (MOU). Remove: Geiben: Final Audit Minutes.

**Broderick MOVED the agenda, as amended. Seconded by Morreale and carried 5-0.**

RESIDENT STATEMENTS – No one spoke.

*DEPARTMENT HEAD STATEMENTS:*

Town Clerk: Back in December, Garfinkel said they had discussion about the opening/closing of a grave at Dickersonville Cemetery. A letter was forwarded to Funeral Directors indicating Town crews would be doing this work. Some comments came back regarding internment of cremations. Garfinkel asked that the fee for opening/closing of a grave for a cremation be set at \$250.00.

**Geiben MOVED to amend the fee schedule for the Dickersonville Cemetery to add a fee for cremation internments at \$250.00. Seconded by Jacoby and carried 5-0.**

Seniors: Coordinator Olick distributed a newsletter outlining February activities at the Senior Center.

Recreation: Director Cvijetinovic said baseball registration is now open. They are getting a lot of registrations. They have 21 coaches and many sponsors which is great, she said. Everything is posted on their website and facebook page.

Buildings: Inspector Masters said he and Ed Zimmerman are doing 24 hrs. of in-service training this week. They will be out of the office Monday – Wednesday.

*APPROVAL OF MINUTES:*

**Geiben MOVED to approve the minutes of 1/9/23, Re-Organization/Work Session. Seconded by Jacoby and carried 5-0.**

**ABSTRACT: Morreale MOVED to approve the Regular Abstract of Claims Numbered 22-03694 thru 22-03766 (2022) and 23-00030 thru 23-00107 (2023) and recommended payment in the amount of \$555,500.93 plus a post-audit of \$23,565.40. Seconded by Geiben and carried 5-0.**

*OLD BUSINESS:* None

*NEW BUSINESS:* None

**BRODERICK**

1. **Liaison: Geiben MOVED to accept the resignation of Linda Kreps as Bingo Inspector. Seconded by Morreale and carried 5-0.**
2. **Broderick MOVED to appoint Lisa Wisnieski to fill the position of Bingo Inspector. Seconded by Morreale and carried 5-0.**
3. Legal: Bax said he has a PILOT Consent and Agreement form relative to the Kilmer Solar LLC project, whereby Seminole Financial Services, LLC is providing a financial loan to allow Kilmer Solar LLC to begin construction of a solar energy project. As part of the loan package, they are requesting the Town execute the Consent and Agreement.

**Jacoby MOVED to authorize the Supervisor to execute this PILOT Consent and Agreement between Kilmer Solar LLC and Seminole Financial Services, LLC. Seconded by Morreale and carried 5-0.**

Bax said they are going to be scheduling Closing on the Stonehaven property in the next few weeks.

3. Engineer: Eng. Lannon excused.
4. Finance: The Finance Officer asked approval of the following 2022 budget revisions (27).
  - a) A request to move \$1.00 to Prosecutor Personnel (A00-1165-0100-0000) from Prosecutor Contractual (A00-1165-0400-0000) to cover rounding in personnel expenses.
  - b) A request to move \$888.00 to Assessor Personnel (A00-1355-0100-0000) from Assessor Contractual (A00-1355-0400-0000) to cover personnel expenses.

- c) A request to move a total of \$1,611.00 to Town Clerk Personnel (A00-1410-0100-0000) from Town Clerk Contractual (A00-1410-0400-0000) to cover personnel expenses.
- d) A request to move \$725.00 to Buildings Contractual (A00-1620-0400-0000) from Buildings Custodian Personnel (A00-1620-0100-0000) to cover contractual expenses.
- e) A request to move \$1,500.00 to Building Gas & Electric (A00-1620-0400-3500) from Transfer from Other Funds (A00-1000-5031-1189) to cover gas and electric expenses through the remainder of the fiscal year.
- f) A request to move \$1,000.00 to Town Garage Gas & Electric (A00-5132-0400-3500) from Transfer from Other Funds (A00-1000-5031-1189) to cover gas and electric expenses through the remainder of the fiscal year.
- g) A request to move \$500.00 to Seniors Contractual (A00-7630-0400-0000) from Seniors Personnel (A00-7630-0100-0000) to cover contractual expenses.
- h) A request to move \$81.00 to Medicare (A00-9020-0800-0000) from Workers Compensation (A00-9040-0800-0000) to cover Medicare tax expenses.
- i) A request to move \$923.00 to Social Security (A00-9030-0800-0000) from Disability (A00-9055-0800-0000) to cover Social Security tax expenses.
- j) A request to move \$2,000.00 to PIP Engineering (B00-1440-0440-0100) from Engineering Review (B00-1000-2660-0100) to cover engineering expenses paid for by applicants.
- k) A request to move \$25.00 to Police Gas & Electric (B00-3120-0400-3500) from Police Gasoline (B00-3120-0400-3510) to cover gas & electric expenses.
- l) A request to move \$472.00 to Delinquent Lawn Maintenance (B00-3620-0401-0000) from Safety Contractual (B00-3620-0400-0000) to cover lawn cutting expenses.
- m) A request to move \$6,300.00 to Street Lighting Gas & Electric (B00-5182-0400-3500) from Transfer from Other Funds (B00-1000-5031-1189) to cover electric expenses through the remainder of the fiscal year.
- n) A request to move \$1,080.00 to Police Medicare (B00-9020-0800-0100) from Medicare (B00-9020-0800-0000) to cover Police Medicare tax expenses.
- o) A request to move \$7,200.00 to Police Social Security (B00-9030-0800-0100) from Social Security (B00-9030-0800-0000) to cover Police Social Security tax expenses.

- p) A request to move a total of \$24,618.00 to General Repairs Personnel (DB0-5110-0100-0000) with \$16,447.00 from Snow Removal Personnel (DB0-5142-0100-0000) and \$8,171.00 from Snow Removal Out of Dept. Personnel (DB0-5142-0100-0100) to cover personnel expenses.
- q) A request to move \$800.00 to General Repairs Gasoline & Diesel (DB0-5110-0400-3510) from General Repairs Gas & Electric (DB0-5110-0400-3500) to cover gasoline & diesel expenses.
- r) A request to move a total of \$293.00 to Machinery Personnel (DB0-5130-0100-0000) from Machinery Contractual (DB0-5130-0400-0000) to cover personnel expenses.
- s) A request to move \$1,283.00 to Medicare (DB-9020-0800-0000) from General Repairs Contractual (DB0-5110-0400-0000) to cover Medicare tax expenses.
- t) A request to move a total of \$5,483.00 to Social Security (DB0-9030-0800-0000) with \$290.00 from Admin. Allocation (DB0-1310-0100-0002), \$883.00 from General Repairs Safety Training (DB0-5110-0400-5110), \$201.00 from Hospital & Medical Insurance (DB0-9060-0800-0000), \$217.00 from Union Welfare Benefits (DB0-9070-0800-0000), \$2,394.00 from Machinery Contractual (DB0-5130-0400-0000) and \$1,498.00 from General Repairs Contractual (DB0-5110-0400-0000) to cover Social Security tax expenses.
- u) A request to move \$48,000.00 to Treatment & Disposal Contractual (SS1-8130-0400-0000) from Treatment & Disposal Equipment (SS1-8130-0200-0000) to cover contractual expenses.
- v) A request to move \$300.00 to Master Sewer Personnel (SS2-8110-0100-0000) from Social Security (SS2-9030-0800-0000) to cover personnel expenses.
- w) A request to move \$266.00 to Sanitary Gas & Electric (SS2-8120-0400-3500) from Sanitary Gasoline (SS2-8120-0400-3510) to cover gas & electric expenses.
- x) A request to move \$54.00 to South Sewer Admin. Personnel (SS3-8110-0100-0000) from Social Security (SS3-9030-0800-0000) to cover personnel expenses.
- y) A request to move \$103.00 to South Sanitary Gas & Electric (SS3-8120-0400-3500) from Transfer from Other Funds (SS3-1000-5031-1189) to cover gas and electric expenses through the remainder of the fiscal year.

- z) A request to move \$2,020.00 to Transmission & Dist. Personnel (SW1-8340-0100-0000) from Medical Insurance (SW1-9060-0800-0000) to cover personnel expenses.
- aa) A request to move \$27.00 to Medicare (SW1-9020-0800-0000) from Medical Insurance (SW1-9060-0800-0000) to cover Medicare tax expenses.

**Geiben MOVED to approve the budget revisions, as presented. Seconded by Morreale and carried 5-0.**

*GEIBEN:* Nothing to report.

*JACOBY:*

- a) **Historic Preservation: Jacoby MOVED to appoint Dale D. Williamson to the Historic Preservation Commission with a term to expire 12/31/2029. Seconded by Geiben and carried 5-0.**

The Historic Preservation Commission (HPC) elected Officers at their regularly held meeting on Jan. 10<sup>th</sup>. The election results were passed unanimously with the quorum that was present. The 2023 HPC officers are as follows: Zachary Collister - Chairman; Harry Wright - Vice Chairman and Louise Wasko - Secretary.

**Jacoby MOVED to accept the appointments to the HPC, as submitted. Seconded by Geiben and carried 5-0.**

*Police:* Jacoby read a letter from James Ullery: Kindly be advised that I will retire from the Lewiston Police Department effective immediately. I have filed my retirement papers with the NYS Pension System and I have been advised my retirement date will be Feb. 3<sup>rd</sup>, 2023.

**Jacoby MOVED to accept the retirement of James Ullery. Seconded by Morreale and carried 5-0.**

Jacoby read a letter from Katelyn Allan of her intent to resign from her position as Account Clerk for the Lewiston Police Department. Her last day will be Friday, Feb. 3<sup>rd</sup>, 2023. She will forever cherish the friendships made and will miss working with the men and women that protect our great Town. She is happy to assist with any training tasks during her final weeks on the job. She intends to leave thorough instructions and up-to-date records for her replacement to ensure as smooth of a transition as possible.

**Jacoby MOVED to accept the resignation of Katelyn Allan, with regret. Seconded by Geiben and carried 5-0.**

**Jacoby MOVED to hire Cody Bruyere as F/T Police Officer, effective Feb. 6<sup>th</sup>, as per the union contract. Seconded by Geiben and carried 5-0.**

MORREALE:

WPCC: The WPCC would like to purchase a Vacuum Truck/Sewer Jet through Sourcewell Cooperative Purchasing program, Contract # 101221-VTR, in the amount of \$460,668.50. Monies to come from Fund Balance.

**Morreale MOVED the purchase of the Vacuum Truck/Sewer Jet for the WPCC in the amount of \$460,668.50. Seconded by Jacoby and carried 5-0.**

The Finance Director asked the Board to approve the following budget revision for said purchase.

A request to MOVE \$461,000.00 to Treatment & Disposal Equipment (SS1-8130-0200-0000) from SS1 Fund Balance. **Geiben MOVED for approval. Seconded by Morreale and carried 5-0.**

Morreale said the WPCC would like to hire Nick Conde as a maintenance worker, effective Monday, Feb. 6<sup>th</sup>. **Morreale MOVED for approval. Seconded by Geiben and carried 5-0.**

Memorandum of Understanding: Morreale said the Town and Teamsters Local 264-6314 entered into a Collective Bargaining Agreement which runs from January 1, 2020 through December 31, 2023. The Town has determined that a salary adjustment is necessary to retain employees, particularly with regards to the Deputy Building Inspector position: The following salary adjustment shall be made: Edward Zimmerman – from \$52,020.00 to \$63,260.40, retro-active to Jan 1, 2023.

**Morreale MOVED the Memorandum of Understanding as presented. Seconded by Geiben and carried 5-0.**

MYERS: Myers said the Sanborn Area Historical Society will hold their regular meeting tomorrow at the Farm Museum, with a special program “Roaming the Niagara Frontier”.

PRIVILEGE OF THE FLOOR: No one spoke.

**Geiben MOVED to adjourn. Seconded by Jacoby and carried 4-0.** Time: 6:20 p.m.

Respectfully submitted by:

Transcribed by:

Donna R. Garfinkel  
Town Clerk

Carole N. Schroeder  
Deputy Town Clerk