

REORGANIZATION

JANUARY 7, 2019

A G E N D A

PLEDGE OF ALLEGIANCE:

SILENT REFLECTION:

AGENDA APPROVAL

- ADOPTION/APPROVAL OF
- 1) Regular Meeting & Work Session/Audit Schedules
 - 2) Meeting Time/Agenda Submission Deadline
 - 3) Holiday Schedule
 - 4) Pay Schedule
 - 5) IRS Mileage Rate – 58¢ (2018 Rate 54.5¢)
 - 6) Fees
 - a) Non-Certified copies 25¢/page
 - b) Assessor: 65¢/page (minimum \$1.30)
 - 7) Cell Phone Stipend – (See Memo)
 - 8) Official Town Newspaper
 - a) *Niagara Gazette (legal notices)*
 - b) *Sentinel (display ads/notifications)*
 - 9) Official Town Depositories (Key Bank/M&T)
 - a) Designate Signatories (Broderick, Conrad, Agnello)
 - b) Signatory to Host Community Standing Comte.
(Same as Above)
 - 10) Town Physician (Dr. Ulatowski)
 - 11) Procurement Policy
 - 12) Investment Policy
 - 13) Roberts Rules of Order
 - 14) Town/Village Joint Meeting dates (TBD)

APPOINTMENTS AND
CONFIRMATIONS

- 1) Attorney for the Town (Seaman Norris, LLC)
- 2) Engineering Services (GHD Consulting Services/Lannon)
 - a) Fee Schedule
- 3) Assessor’s Dept:
 - a) Town Assessor (Linda Johnson)
 - b) Real Prop. Appraisal Tech (Heidi Seguin)
- 4) Building Dept:
 - a) Building Insp./SEQR Compliance Officer (Tim Masters)
 - b) Clerk/Typist (Sandy VanUden)
 - c) Ordinance Enforcement Officer/Stormwater Manaager (Chris McAuliffe)
- 5) Fire Bureau:
 - a) Fire Inspectors P/T (Pat Martin, Don Cosentino)
 - b) Typist, P/T (Kathy Kifer)
 - d) Fire Prevention Chair (Les Myers)
- 6) Highway Department: *Letter Submitted

- a) Deputy Highway Supt. (Brian Christman)
- b) Typist (Clerical 1) Darlene Norwich
- c) Highway/Drainage Employees
(per 2019 Salary Schedule)
- 7) Historian (Marjorie Maggard)
- 8) Justice Confirmations
 - a) Clerks (Maria Sicurella & Mary Kinney)
 - b) Town Prosecutor (George Adamson)
 - c) Typist (Patty Yacus)
- 9) Parks:
 - a) Superintendent (Mike Dashineau)
 - b) Laborers: Jeffery Lester, Joseph Kostyrka &
James Hescox
- 10) Police:
 - a) Chief (Frank Previte)
 - b) Account Clerk (Katelyn Allan)
 - c) Captain, Officers and Constables
(per 2019 Salary Schedule)
- 11) Recreation: a) Director/Supt (Mike Dashineau)
b) P/T Typist (Cindy Marcoaldi)
- 12) Registrar, Records Access Officer, RMC & Recycling
Officer (Donna Garfinkel)
- 13) Senior Services:
 - a) Director (Jeanette Collesano)
 - b) Service Aides P/T, (Carol Jacobs, Mary Ann
Wittlop)
 - c) Van Drivers P/T (3) John Cich & Michael
Cuddahee, Randy Gorska)
 - d) Laborer (Don Clark)
 - e) Sr. Citizens Leader, P/T (Susan Letourneau)
- 14) Supervisor's Confirmations:
 - a) Finance Director (Jacqueline Agnello)
 - b) Jr. Accountant (Elizabeth Geise)
 - c) Confidential Secretary/Sr. Typist/Risk Manager
(Amy Smith)
 - d) Deputy Supervisor
 - e) Auditor
 - f) Grant Writer
- 15) Town Clerk/Tax Collector Appointments/Confirmations:
 - a) First Dep. Town Clerk/Dep. Registrar (Carole
Schroeder)
 - b) Dep. Town Clerk/Sub Registrar (Linda Kreps)
 - c) Dep. Town Clerk (Tamara Meogrossi)
 - d) Typist (Barbara Joseph)
 - e) Dog Control Officer (Donna Garfinkel)
 - f) Laborer/Dep. DCO (John Aquino)
- 16) Water Personnel
 - a) Administrator:
 - b) Water Foreman (Dan Zahno)
 - c) Water Employees (per 2019 Salary Schedule)

17) WPCC:

- a) Chief Operator (Jeff Ritter)
- b) Typist (Cheryl Milicia)
- b) WPCC Employees (SS1)
- c) Outside Sewer (per 2019 Salary Schedule)

APPOINTMENT OF

- 1) Board Liaisons: Steve Broderick
- 2) Minority Business Officer (Donna Garfinkel)
- 3) Women’s Business Officer (Donna Garfinkel)
- 4) Electrical Inspectors (New York Atlantic-Inland)
- 5) Records Appeals Officer -FOIL (Town Board)
- 6) T/V Police Liaison
-) Bingo Inspector (Linda Kreps)

APPOINTMENTS TO BOARDS
COMMISSIONS & COMMITTEES

- 1) Cable Commission (5 + Ex-Officio)
TB Appoints Chairperson/Vice Chairperson
- 2) Environmental Commission (3)
Secretary:
TB Appoints Chairperson/Vice Chairperson
- 3) Board of Ethics (5 + Ex-Officio)
TB Appoints Chairperson
- 4) Historic Preservation (1 + Ex-Officio)
- 5) Library Board of Trustee (2)
- 6) Lighting Advisory Board (5 + Ex-Officio)
TB Appoints Chairperson
- 7) Parks & Recreation Committee (1)
- 8) Personnel Committee
- 9) Planning Board (1), TB Appoints Chairperson
- 10) Senior Advisory Board (3)
- 11) Signage Committee (5 + Ex-Officio)
TB Appoints Chairperson
- 12) Tower/Wind Energy Cmte (7), TB Appoints Chairperson
- 13) Zoning Board of Appeals (1)
TB Appoints Chair/Vice-Chair

WORK SESSION

JANUARY 7, 2019

A G E N D A

Agenda Approval

Site Plan/Special Use Permit (Solar Energy System, Moore Road)

Department Head Concerns:

Finance:

Office of the Aging/Transportation Contract

Association of Towns 2019 Training School/Annual Meeting – Clerk

- a) Designate Voting Delegate/Alternate
- b) Resolutions 1 – 19

Parks/Recreation:

- a) Transfer of Vehicle from Water Department
- b) Irrigation Project Bids
- c) Invoice – Angry Beaver Tree Services

SPCA Agreement

Statements by Residents

ANNOUNCEMENTS:

Town Offices closed January 21st in observance of Martin Luther King Jr. Day

UPCOMING MEETINGS:

Environmental Commission, January 8 @ 7 PM (Lunch Room)
Zoning Board, January 10 @ 6:30 PM
Historic Preservation Commission, January 15 @ 6 PM (Lunch Room)
Planning Board, January 17 @ 6:30 PM
RTBM, January 28 @ 6 PM