

**PRESENT:** Supervisor S. Broderick; Councilmembers A. Bax, W. Geiben, J. Jacoby & J. Myers; Dep. Sup W. Conrad; Captain Cain; Bldg. Insp. T. Masters; Finance Director J. Agnello; Atty. T. Seaman; Eng. B. Lannon; Hwy. Supt. D. Trane; Water Foreman D. Zahno; Historian M. Maggard; 4 Residents and Dep. Clerk C. Schroeder

Excused: WPCCh. Op. J. Ritter & Rec. Dir. M. Dashineau

The Supervisor called the Work Session to order, followed by the Pledge of Allegiance.

**AGENDA:** Additions: Broderick: Executive Session re Consultation with Attorney; Remove: Presentation with Emminger Newton Pigeon & Magyar; Jacoby: Waterline Project; Geiben: Recreation

**Geiben MOVED the agenda, as amended. Seconded by Jacoby and carried 5-0.**

Broderick read the following proclamation:

**WHEREAS,**

VFW's annually invites middle school students to enter its Patriot's Pen essay contest, writing an essay to express their views on an annual patriotic theme, with over 120,000 students participating each year; and

**WHEREAS,**

The 2019 – 2020 essay competition theme is "What Makes America Great". Seventh grade Lewiston-Porter Middle School student Simon Zawistowski submitted his essay to local VFW Post 7487. His essay was forwarded to VFW District 7 where he won and it was then sent to the VFW NY Post, where Simon was chosen to represent New York State at the National Convention; and

**WHEREAS,**

Simon enjoys excelling in his studies, running, biking and skiing. He is a member of Boy Scout Troop 824, ranking first Class Scout. Simon volunteers his time to help collect money and food for local food pantries.

**NOW, THEREFORE BE IT RESOLVED**

That the Lewiston Town Board of the Town of Lewiston is proud to recognize Simon Zawistowski for his outstanding achievement, and wish him continued success.

Around of applause and picture taking followed. VFW Post 7487 was represented by Vince Canosa, Bill Justyk, Harry Raby and Larry Stephens.

**ABSTRACT: Myers MOVED to approve the Regular Abstract of Claims Numbered 3933 - 3937 (2019) and Numbered 401 – 549 (2020) and recommended payment in the amount of \$931,600.11, plus a post audit of \$41,514.07. Seconded by Jacoby and carried 5-0.**

**APPROVAL OF MINUTES: Bax MOVED to approve the minutes of February 24, 2020 – PH/RTBM. Seconded by Geiben and carried 5-0.**

**DEPARTMENT HEAD CONCERNS:**

Highway: Trane asked for approval to scrap a 1995 Chevy C35 Dump Truck. Also he has six filing cabinets he would like to scrap.

**Bax MOVED to declare a 1995 Chevy C35 Dump Truck (VIN 1GBHC34K7SE213576) as excess scrap. Seconded by Jacoby and carried 5-0.**

**Bax MOVED to declare six (6) filing cabinets from the Highway Dept. as scrap. Seconded by Geiben and carried 5-0.**

Finance: The Finance Director asked for approval to process the following 2019 budget revisions:

1. A request to move \$600.00 from Highway Superintendent Personnel - A00-5010-0100-0000 to Town Garage Contractual - A00-5132-0400-0000 to cover expenses thru the fiscal year.

2. A request to move \$4,550.00 from General Repairs Gas & Electric – DB0-5110-0400-3500 to Snow Removal Contractual - DB0-5142-0400-0000 to cover salt expenses thru the fiscal year.
3. A request to move \$165,000.00 from Water Dept. Serial Bond Interest – SW1-9710-0700-0100 to Water Dept. Transfer Out – SW1-9950-0900-0000 to move/align funding used to pay off the \$800,000 Water Ban.

**Geiben MOVED the budget transfers, as presented. Seconded by Jacoby and carried 5-0.**

Municipal Solutions: Agnello asked the Board to authorize the Supervisor to sign a two (2) year contract renewal with Municipal Solutions. This company is utilized for all bond transactions and SEC filings.

**Geiben MOVED to re-new the contract with Municipal Solutions and authorized the Supervisor to sign said agreement. Seconded by Jacoby and carried 5-0.**

Office for the Aging Contract: Seaman asked for a motion to renew a contract with the Niagara County Office of the Aging related to Senior Van Services. The County reimburses the Town \$6,000 a year.

**Jacoby MOVED for approval. Seconded by Bax and carried 5-0.**

**Jacoby MOVED to direct the Supervisor to sign said contract. Seconded by Myers and carried 5-0.**

Kroening Subdivision: The Planning Board, on February 20, 2020 approved a one-lot subdivision request for Ronald & Sandra Kroening for property located on Town line Road, SBL# 90.11-3-38.211, as presented.

**Jacoby MOVED to accept the recommendation of the Environmental Commission and issue a Negative Declaration on said project. Seconded by Geiben and carried 5-0.**

**Jacoby MOVED to approve the Kroening one-lot Subdivision, as presented. Seconded by Myers and carried 5-0.**

Anderson Subdivision: The Planning Board, on February 20, 2020 approved a one-lot subdivision request for Joseph Anderson for property located on Buffalo Street, SBL# 118.20-2-36, as presented.

**Bax MOVED to accept the recommendation of the Environmental Commission and issue a Negative Declaration on said project. Seconded by Geiben and carried 5-0.**

**Jacoby MOVED to approve the Kroening one-lot Subdivision, as presented. Seconded by Bax and carried 5-0.**

Waterline Project: Jacoby said funds will be made available under the Water Infrastructure Improvement Act sometime in late Spring or early Summer. These are grants available for up to 60% of the project's cost. The grants are competitive and done on a points system.

Broderick spoke with Grant Writer, Connie Miner. She will reach out to the Engineer. They want you to apply for the grant before a bid is awarded. Broderick said there is a question whether or not the Town can meet the timing of it. The Town has not awarded the bid yet. It was extended for 150 days. Broderick will contact the Grant Writer again.

Bella Rose 5K Race: Bella Rose Winery will host a 5K trail run on June 7, 2020 entirely on vineyard property located at 1243 Ridge Road. The final course design is in the works and will be published in the near future. They are inquiring about the possibility of allowing participants to park at Town Hall where they could walk/shuttle to the vineyard.

**Bax MOVED to authorize Bella Rose Vineyard & Winery to utilize Town Hall parking lot on June 7, 2020 for purposes of parking for their 5K run subject to them naming the Town of Lewiston as additional insured on their policy. Seconded by Jacoby and carried 5-0.**

Upper Mountain Fire Company: The Fire Company requests the deletion of Charles Smith and Jessica Norwich from its membership roles, effective March 9, 2020.

**Bax MOVED for approval. Seconded by Jacoby and carried 5-0.**

Police Matters:

**Bax MOVED to accept, with regret, the resignation of Charlene Rutkowski, effective March 9, 2020. Seconded by Geiben and carried 5-0.**

**Bax MOVED to appoint Maria Battista and Jonathan Emmons as F/T Police Officers, pursuant to the union contract, effective March 9, 2020.**

**Bax MOVED to hire Ian Sitek as P/T Police Officer, in accordance with the union contract. Seconded by Geiben and carried 5-0.**

Senior Center: **Broderick MOVED to appoint Carol Jacobs as Interim Senior Citizens Coordinator, retroactive to February 25, 2020, at an annual salary of \$40,281.60 (80% of the Director's salary. Seconded by Geiben and carried 5-0.** Broderick said this appointment is contingent until a F/T Permanent Coordinator is hired.

Parks/Recreation: Geiben noted that the Ice Rink has been removed from Academy Park. There remains a piece of equipment, a dumpster and a pile of trash that will be removed in a day or two. There will be no further restoration until the stadium seats have been removed.

Geiben said that if anyone is interest in seasonal work for parks and recreation, the applications are on-line.

*PRIVILEGE OF THE FLOOR:* No one wished to speak.

**Geiben MOVED to enter into Executive Session for Consultation with Attorney. Seconded by Jacoby and carried 5-0.** Time: 6:30 p.m.

Executive Session: Present: Broderick, Bax, Geiben, Jacoby, Myers, Conrad, Seaman and Agnello

Issues Discussed:

1. Consultation w/Attorney

**Geiben MOVED to exit Executive Session. Seconded by Bax and carried 5-0.** Minutes taken by Tom Seaman

Action Taken: None

**Geiben MOVED to adjourn Work Session. Seconded by Bax and carried 5-0.** Time: 7:16 p.m.

Transcribed and

Respectfully submitted by:

Carole N. Schroeder  
Deputy Town Clerk