

May 13, 2024

Work Session

6:00 PM

PRESENT: Supervisor S. Broderick; Councilmembers J. Jacoby, R. Morreale, & J. Myers; Bldg. Insp. T. Masters; Police Cpt. M. Salada; Dep. Sup. W. Conrad; Rec. Director T. Smith; Eng. B. Lannon; Atty. A. Bax; Historian M. Maggard & Deputy Clerk T. Burns

ZOOM: Sr. Coordinator M. Olick; 1 Press

EXCUSED: Councilwoman S. Weachter; Finance Director J. Agnello; Highway Sup. M. Zahno; Water Foreman D. Zahno; WPCC Ch. Op. J. Ritter

Supervisor called the Work Session to order, followed by the Pledge of Allegiance and a moment of silent reflection.

AGENDA Additions: Broderick: Legal – Cyber Policy & Remote Access Policy, Tentative Agreement-Union Contract; Jacoby: Fire Bureau – Part-Time Fire Inspector & Resignation

Morreale MOVED to approve the agenda, as amended, Seconded by Jacoby and Carried 4-0.

APPROVAL OF MINUTES

Morreale MOVED to approve the minutes of 4/22/2024 RTBM, Seconded by Myers and Carried 4-0.

ABSTRACT

Morreale MOVED to approve the Regular Abstract of Claims Numbered 24-00963 thru 24-01160 and recommends payment in the amount of \$613,669.47, plus a Post-Audit of \$3,440.68, Seconded by Myers and Carried 4-0.

DEPARTMENT HEAD STATEMENTS

Clerks Office

L.A.R. has completed the sound system upgrade that started in 2023. During the installation of the system, a few microphones were found to be what is giving us the feedback. An estimate has been received to replace the microphones on the Department Heads tables and the microphone for the residents use, with wireless microphones. Town Clerk Garfinkel is requesting a budget transfer of \$5,800 from the A-Fund to Building Equipment - A00-1620-0200-0000, to cover the cost of the main meeting room audio system and the mentioned additions of the microphones. This has been discussed with Finance Director Agnello.

Jacoby MOVED to approve the presented Budget Revision. Seconded by Morreale and Carried 4-0.

Broderick said he spoke to the company last week when they were at Town Hall and they're hoping this will resolve the feedback issue.

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Police Captain Salada

Salada said it's been a busy start to the year, as of the end of April, the Police Department is 2,016 calls over where they were at this point last year, which is a 65% increase. That includes 26 more arrests than last year, a 47% increase and 288 more traffic citations, a 100% increase. It's a busy start to the year which is usually our quiet time, Salada is excited to see what the summer brings.

Recreation Director Smith

Smith said baseball season has started and the fields are being used for practices and games. Summer Camp starts July 1st and yoga has been going on at Riverfront Park, there was a great turnout on Saturday morning. Yoga will be Saturday mornings at 10:00AM except for Memorial Day weekend. Bocci, Cornhole and pickle ball leagues will start up after Memorial Day. Broderick said yoga was very successful on Saturday. Smith said Riverfront Park is the perfect spot for this, the scenery is beautiful.

Senior Coordinator Olick

Tomorrow will be the 80th & 90th Birthday celebration for any seniors turning 80 or 90 this year. There will be cake and everyone is welcome to come in and enjoy their celebration.

Highway Superintendent Zahno

Zahno was unable to attend the meeting but is asking for approval of the 284 Agreement to Spend Funds for Permanent Improvement for 2024. Micro-Paving: \$177,149.00, Paving: \$474,750.00 and General Repairs: \$23,100.00.

Micro-Paving streets will include Pearl Street, Griffin Street, Terry Court, Natale Court, Scenic Drive, Florence Drive, Adams Circle, Watts Drive, N. Kline Road, Wayside Drive, Colonial Drive North, Garlow Road (South of 31), Fort Gray Drive, Barton Drive & Kenneth Avenue.

Crack Patching streets will include Riverwalk Drive, Riverwalk Drive South, Wolf Run, Rivermist Court, Elm Street (East of Buffalo Street), Curtis Court, Curtis Court North, David Lane, Jason Court, Stacey Drive, Perry Court, Sara Court & Lauren Court.

Profile & Asphalt streets will include Langdon Road, Irving Drive, Spring Street, George Street, William Street, Colt Street, Riverdale Avenue, Old Lewiston Road, Robert Street & Country Club Trail.

Chip Seal streets will include Albright Road, Simmons Road & Langdon Road.

Morreale MOVED to approve the 284 Agreement to Spend Funds for Permanent Improvement for 2024. Seconded by Jacoby and Carried 4-0.

OLD PENDING BUSINESS - None

SUPERVISOR BRODERICK

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Lannon is asking the Board to consider approving the Public Improvement Permit (PIP) for Oak Run Phase 5. The Board is not approving the sub-division, that was done many years ago. This is the 5th and final phase of construction that represents a 10-lot sub-division. It's about 38 days duration once the contractor starts. The developer is Glennwood Builders who has done all of the prior phases of Oak Run and the contractor he selected was Milherst Construction which we have good experience with in the Town of Lewiston. The bonds and insurances have been submitted and all fees have been paid. They're ready to go once the Board sees fit.

Morreale MOVED to approve the PIP for Oak Run Phase 5. Seconded by Myers and Carried 4-0.

Finance Director asked for approval to process the following 2024 budget revisions:

1. A request to move \$200,000 to Assessor Contractual - A00-1355-0400-0000 from A Fund – A00-1000-0599-0000, to cover GAR Reassessment Consultant Contract.
2. A request to move \$16,595 to Town Clerk Contractual – A00-1410-0400-0000 from Town Clerk Personnel – A00-1410-0100-0000, to cover the Town Clerk Consultant Contract to train Town Clerk employees.
3. A request to move \$3,600 to Buildings Equipment A00-1620-0200-0000 from the Fund Balance – A00-1000-0599-0000, to cover the caulk & paint around the windows and doors of Town Hall.
4. A request to move \$150 to Bank Charges – A00-9903-0000-0000 from A Fund – A00-1000-0599-0000, to cover bank wire transfer fees.
5. A request to move \$63,650 to Insurance – DB0-1910-0400-0000 from Insurance – DB0-1900-0400-0000, to correct insurance account.
6. A request to move \$2,650 to Insurance – SS3-1910-0400-0000 from Insurance – SS3-1900-0400-0000, to correct insurance account.

Morreale MOVED for approval as presented, Seconded by Jacoby and Carried 4-0.

Attorney Bax circulated a Cyber Use and Remote Access Policy to all Board Members. This was recommended by our insurance carrier in an effort to reduce our insurance premiums and also so everyone in the Town is aware of how and what is appropriate use of our internet systems. Bax is requesting approval and the policies be put into the Town Employee Handbook.

Myers MOVED to approve the Cyber Use Policy as presented, Seconded by Jacoby and Carried 4-0.

Myers MOVED to approve the Remote Access Policy as presented, Seconded by Jacoby and Carried 4-0.

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Broderick presented a Collective Bargaining Agreement for the Town of Lewiston and Teamsters 264 per petition C96314 which is the Town Clerical Administrative Group. Broderick said the Town worked really hard on this.

Morreale MOVED to approve the Tentative Agreement between the Town of Lewiston and Teamsters Local 264 and authorize the Supervisor to sign Agreement, Seconded by Jacoby and Carried 4-0.

COUNCILMAN JACOBY

Jacoby presented a Memorandum Agreement between the Town of Lewiston and the Teamsters Union for SRO School Police Officers. This Agreement has been reached through collective bargaining.

Morreale MOVED to approve the Tentative Agreement as presented, Seconded by Jacoby and Carried 4-0.

Jacoby MOVED to authorize the Supervisor to sign said agreement, Seconded by Myers and Carried 4-0.

Roster Additions: The Sanborn Fire Company submits Jason Glaser – Bridgeman Road, Matthew Maslany – Escarpment Drive, Nicholas Streiff – Townline Road and Tyler Herlan – Raymond Road for active membership.

Jacoby MOVED for approval, Seconded by Myers and Carried 4-0.

Jacoby asks the Board to approve the hire of a part-time Fire Inspector Sam Ricotta to begin May 20th at \$24.14/hr.

Jacoby MOVED to hire PT Fire Inspector, Sam Ricotta at \$24.14/hr., Seconded by Morreale and Carried 4-0.

Jacoby received a letter of resignation from Fire Inspector Chrisopher Finitz effective Friday, May 17th.

Jacoby MOVED to accept the resignation, with regret, Seconded by Myers and Carried 4-0.

COUNCILMAN MORREALE

The Planning Board meeting in regular session on April 18, 2024, reviewed a one lot subdivision request from VMC Group, 4660 Model City Road, SBL 88.00-1-25. The project received an area variance for side yard set back with the removal of the middle house on February 9, 2024.

The Board classified this as a minor to be treated as a minor with a negative declaration to SEQRA.

Morreale MOVED to accept SEQRA, Seconded by Jacoby and Carried 4-0.

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Jacoby asked if this was the three houses close together with the steel roofs. Masters said yes, all three of those houses are on one lot and the owner wanted to separate the lots into three and build three new houses. The Town was not a party to that. The owner decided to split the lot down the middle into two lots and put one house on each lot. This is the best solution.

The Planning Board recommends approval of the subdivision as presented.

Morreale MOVED to approve the subdivision as presented, Seconded by Jacoby and Carried 4-0.

COUNCILMAN MYERS

The Sanborn Historical Society has their Pork Loin dinner on May 18th at the Farm Museum, it is \$15/person and includes dinner and dessert. They will have their regular meeting May 28th at the Farm Museum with a program called Portrait Lady from Polly King by Sandra Rutkowski. The public is invited, there is no charge and refreshments.

COUNCILWOMAN WAECHTER

Councilwoman Waechter is on vacation. Broderick read a letter from Recreation Director Smith asking for approval of seasonal recreation hire Kristina Bradshaw, starting March 26th at \$15.50/hr.

Broderick MOVED to approve Kristina Bradshaw at \$15.50/hr., Seconded by Morreale and Carried 4-0.

RESIDENT STATEMENTS - None

Myers MOVED to adjourn, Seconded by Jacoby and Carried 4-0. 6:20 P.M.

Transcribed and
Respectfully submitted by:

Tamara L. Burns
Deputy Town Clerk

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