

Work Session

November 14, 2022

6:00 PM

PRESENT: Supervisor S. Broderick; Dep. Sup. W. Conrad; Councilmembers W. Geiben, J. Jacoby, R. Morreale & J. Myers; Eng. Lannon; Hwy Supt. M. Zahno; Dep. Bldg. Insp. E. Zimmerman; Finance Dir. J. Agnello; WPCC Ch. Op. J. Ritter; Chief F. Previte; Water Foreman D. Zahno, Sr. Coordinator M. Olick (Zoom); Rec. Dir. C. Cvijetinovic; Historian M. Maggard; 1 Press; 1 Resident and Dep. Clerk C. Schroeder

EXCUSED: Atty. A. Bax

The Supervisor opened the Work Session followed by the Pledge of Allegiance and a moment of silent reflection.

AGENDA: Broderick: Add – Finance: ARPA (American Rescue Plan Act) funds and Flooring in Clerks offices. **Geiben MOVED to approve the Agenda, as amended. Seconded by Morreale and carried 5-0.**

ABSTRACT: **Myers MOVED to approve the Regular Abstract of Claims Numbered 22-02956 thru 22-03198 and recommended payment in the amount of \$608,735.01 plus a post-audit of \$9,242.40. Seconded by Jacoby and carried 5-0.**

MINUTES: **Geiben MOVED to approve the minutes of October 24, 2022 – RTBM, as printed. Seconded by Morreale and carried 5-0.**

OLD BUSINESS:

Special Use Permit – Wilco Auto and Transfer of Right-of-Way (Ianucci): Broderick said these items will be tabled.

NEW BUSINESS: None

DEPARTMENT HEAD STATEMENTS:

Police: Previte said he has been working with the Town Historian on when the Police Department was established. This is required for federal grants. They are specifically looking for the year it started. Historian Maggard said the State in 1823 required Towns to have a constable. That is the only real date she has.

Water: Zahno said the Water Dept. has money leftover in the budget and is looking into buying a new F-250 truck to replace one with over 200,000 miles. Three quotes were obtained: Delacy Ford - \$47,650.00; Basil Ford - \$52,210.00 and Orleans Ford - \$52,150.00. Zahno recommends Delacy Ford.

Geiben MOVED for approval of the 2023 F-Series SD vehicle for the Water Dept. from Delacy Ford in the amount of \$47,650.00. Seconded by Jacoby and carried 5-0.

WPCC: Ritter said they are doing smoke testing on Barton Drive. This will determine if there are any cracks in the sewer lines. Residents have been made aware of this.

Recreation: The Director announced there will be open skate times for Lewiston residents at Niagara University's Dwyer Arena, beginning November 20, 2022 – January 8, 2023. Cvijetinovic will post the schedule on the department's Facebook page and website. Dwyer Arena will also post on their social media and website. \$2.00 off coupons are available for Lewiston residents at the Town Hall and the arena. There will be free admission on the first day, 11/20 and the last day, 1/8/23. The Director looks forward to welcoming everyone.

Broderick said season passes are available for residents and non-residents: \$85 for residents w/skate rental; \$125 for non-residents w/skate rental; \$50 for residents – no state rental and \$90 for non-residents – no skate rental. Concessions will also be available.

Seniors: Coordinator Olick, via zoom, said they will be serving Thanksgiving Lunch on 11/16 at the Senior Center at 11:45 a.m. All other activities are posted in the newsletter.

BRODERICK:

Finance: Agnello asked the Board to adopt the 2023 Budget. There is one change from the Preliminary Budget in the A-Fund, but did not affect any tax.

Morreale MOVED to adopt the 2023 Budget. Seconded by Jacoby and carried 5-0.

Agnello thanked the Supervisor, Board and department heads for working well together to make this a sound budget.

The Finance Director requested to process the following (18) 2022 Budget Revisions:

- 1) A request to move a total of \$20.00 to Professional Report Fees (A00-1220-0401-0000) from Budget Officer Contractual A00-1310-0400-0000) to cover services provided by Municipal Solutions.
- 2) A request to move \$2,100.00 to Buildings Gas & Electric (A00-1620-0400-3500) from A00 Fund Transfer From Other Funds (A00-1000-5031-1189) to cover current and future natural gas & electricity purchases. Current prices for these commodities have surpassed original budgeted estimates.
- 3) A request to move \$75.00 to Buildings Gasoline & Diesel Fuels budget (A00-1620-0400-3510) from A00 Fund Transfer From Other Funds (A00-1000-5031-1189) to cover

current and future gasoline purchases. Current prices for these commodities have surpassed original budgeted estimates.

4) A request to move \$40.00 to Dog Control Gasoline & Diesel Fuels (A00-3510-0400-3510) from A00 Fund Transfer From Other Funds (A00-1000-5031-1189) to cover current and future gasoline purchases. Current prices for these commodities have surpassed original budgeted estimates.

5) A request to move \$2,500.00 to Town Garage Gas & Electric (A00-5132-0400-3500) from A00 Fund Transfer From Other Funds (A00-1000-5031-1189) to cover current and future natural gas & electricity purchases. Current prices for these commodities have surpassed original budgeted estimates.

6) A request to move a total of \$450.00 to Recreation Equipment (A00-7310-0200-0000) from Recreation Seasonal Personnel (A00-7310-0100-0000) to cover the purchase of an iPad and Square device.

7) A request to move \$1,200.00 to Recreation Gas & Electric (A00-7310-0400-3500) from A00 Fund Transfer From Other Funds (A00-1000-5031-1189) to cover current and future gas & electricity purchases. Current prices for these commodities have surpassed original budgeted estimates.

8) A request to move a total of \$910.00 to Senior Center Equipment (A00-7630-0200-0000) from Fund Balance (A00-1000-0599-0000) to cover the purchase of new office carpeting.

9) A request to move \$1,675.00 to Senior Center Gasoline & Diesel Fuels (A00-7630-0400-3510) from A00 Fund Transfer From Other Funds (A00-1000-5031-1189) to cover current and future gasoline purchases. Current prices for these commodities have surpassed original budgeted estimates.

10) A request to move \$2,250.00 to Parks Gasoline & Diesel Fuels (B00-7110-0400-3510) from B00 Fund Transfer From Other Funds (B00-1000-5031-1189) to cover current and future gasoline purchases. Current prices for these commodities have surpassed original budgeted estimates.

11) A request to move \$47,000.00 to Treatment & Disposal Gas & Electric (SS1-8130-0400-3500) from SS1 Fund Transfer From Other Funds (SS1-1000-5031-1189) to cover current and future natural gas & electricity purchases. Current prices for these commodities have surpassed original budgeted estimates.

12) A request to move \$3,200.00 to Sanitary Gas & Electric (SS2-8120-0400-3500) from SS2 Fund Transfer From Other Funds budget (SS2-1000-5031-1189) to cover current and future gas & electricity purchases. Current prices for these commodities have surpassed original budgeted estimates.

13) A request to move \$250.00 to Sanitary Gas & Electric (SS3-8120-0400-3500) from SS3 Fund Transfer From Other Funds (SS3-1000-5031-1189) to cover current and future gas & electricity purchases. Current prices for these commodities have surpassed original budgeted estimates.

14) A request to move a total of \$44,550.00 to Refuse & Garbage Contractual (SR0-8160-0400-0000) from Fund Balance (SR0-1000-0599-0000) to cover the adjustments in the Waste Price Index expense.

15) A request to move a total of \$3,419.00 to Water Admin. Equipment (SW1-8310-0200-0000) with \$1,700.00 from Water Admin Contractual (SW1-8310-0400-0000) and \$1,719.00 from Transmission & Dist. Personnel (SW1-8340-0100-0000) to cover the purchase of two new desks.

16) A request to move a total of \$63.00 to Transmission & Dist. Equipment (SW1-8340-0200-0000) from Transmission & Dist. Personnel (SW1-8340-0100-0000) to cover the purchase of a water pump.

17) A request to move \$1,500.00 to Transmission & Dist. Gasoline & Diesel Fuels (SW1-8340-0400-3510) from SW1 Fund Transfer From Other Funds (SW1-1000-5031-1189) to cover current and future gasoline purchases. Current prices for these commodities have surpassed original budgeted estimates.

18) A request to move a total of \$9,100.00 to Union Welfare Benefits (SW1-9070-0800-0000) from Transmission & Dist. Personnel (SW1-8340-0100-0000) to cover benefit expenses.

Morreale MOVED the budget revisions, as submitted. Seconded by Jacoby and carried 5-0.

American Rescue Plan Act: When the Town put in the water project a few years ago, Broderick said the cost came in more than what was budgeted. Covid-19 hit and the Federal Government came in with ARPA money. This money could be used for several things – infrastructure, water improvements, etc. The Town received an installment in 2021 and another in 2022. One hundred percent of the 2021 installment went towards the water project. Now that the dust has settled on the water project, there is ARPA money left over.

Along with the Finance Director, Broderick talked to several Board members one on one as to what to do with the leftover money. **Broderick MOVED the following resolution:**

RESOLUTION RECOGNIZING TOWN OF LEWISTON EMPLOYEES WORKING THROUGH THE COVID-19 PANDEMIC AND COVID-19 ESSENTIAL WORKER PREMIUM PAY

WHEREAS, in March 2020, the COVID-19 pandemic caused government and service shutdowns throughout our Country, and

WHEREAS, many Town of Lewiston employees were still required to report to work throughout the shutdown despite the heightened challenges of the COVID-19 pandemic, and

WHEREAS, the Town of Lewiston Town Board appreciates and recognizes the hard work and dedication of all of its employees, and

WHEREAS, the Town of Lewiston especially recognizes those Town of Lewiston first responders and employees that worked throughout the COVID-19 shutdown amidst the heightened challenges of COVID pandemic, and

WHEREAS, funds are available under the American Rescue Plan to respond to the needs of essential workers by allowing recipients to remunerate essential workers for the challenges they have faced during the public health emergency of the COVID-19 pandemic, and

WHEREAS, additional funds are available under the 2022 American Rescue Plan, now, therefore, be it

RESOLVED, the Town Supervisor and the Town Board of the Town of Lewiston supports COVID-19 Essential Worker Pay, and be it further

RESOLVED, that eligible employees shall be those active employees and those that have retired up to the passage of this resolution, that worked in their regular place of work in the Town of Lewiston for the time period of April 1, 2020 through July 31, 2020, and be it further

RESOLVED, that those union and nonunion employees shall be compensated \$2500.00 for full time employees and \$1250.00 for part time employees during the period of April 1, 2020 through July 31, 2020, and be it further

RESOLVED, that only full time, elected officials will be compensated, which includes the Town Clerk and the Town Highway Superintendent.

Jacoby Seconded the Resolution. Carried 5-0.

Sewer Credit – Cheers:

Broderick MOVED to approve a pool sewer credit of \$55.61 to Jeanine Cheers, Vrooman Drive. Seconded by Morreale and carried 5-0.

Niagara River Greenway: Broderick deferred to Councilman Myers. Myers said a project has been proposed to the Greenway Commission to move the Sanborn Area Historical Society (SAHS) School House Museum, 2855 Niagara St. to the Farm Museum Complex 2660 Saunders Settlement Road. The SAHS is requesting \$130,000 from the Greenway Commission towards that project.

Broderick said the project itself is \$280,000. The SAHS has two other sources to reach out to for funding.

Myers MOVED to approve Greenway Funding of \$130,000 to support the SAHS proposal, as stated. Seconded by Jacoby.

Geiben is in favor of this but the \$130,000 that was approved is based on the Sanborn group getting the additional funding from other sources. The Town won't move its money forward until all the funding has been locked in.

Myers amended his motion to further stipulate that the \$130,000 Greenway Funding is contingent on the SAHS obtaining additional \$150,000 of funding from other sources. Jacoby amended his seconded. Carried 5-0.

Town Hall Flooring: The Town Clerk obtained four quotes to install flooring in the Town Clerk's office and Deputy Clerks main area: Custom Carpet Center – \$14,220.97; Carpet Mill Outlet – \$12,098.35; Payne's Carpet Outlet – \$7,980.00 and Mooradian Rug Company – \$9,094.17.

Geiben MOVED to award the flooring bid to Payne's Carpet Outlet in the amount of \$7,980.00. Seconded by Myers and carried 5-0.

GEIBEN: Nothing to Report

JACOBY: Nothing to Report

MORREALE:

Site Plan – Washington Drive: The Pl. Bd. on October 15, 2022, reviewed a Site Plan related to a Planned Unit Development ("PUD") application and rezoning for 5/4 Development Corp., Washington Drive, SBL# 88.13-1-20 to PUD zoning.

The Pl. Bd. recommends approval of the PUD concept plan and rezoning, as presented. The Pl. Bd. recommends a negative declaration with regard to SEQRA.

Morreale MOVED to schedule a Public Hearing on Monday, November 28, beginning at 6 p.m. regarding rezoning for 5/4 Development Corp., Washington Drive, SBL# 88.13-1-20 to PUD zoning. Seconded by Geiben and carried 5-0.

Briar Oaks (Perry) Subdivision Filing Extension:

Morreale MOVED to approve an additional 90-Day extension for the filing of mylars for Briar Oakes Subdivision. Seconded by Jacoby and carried 5-0.

MYERS: Myers announced two upcoming events.

The Sanborn Area Historical Society will hold their Regular Meeting on Tuesday, November 22, 2022 at the Farm Museum with a Special Program “Flax to Linen”, presented by Jean Neff of Williamsville. The public is invited to attend.

The Sanborn Historical Society & Sanborn Business Association will sponsor “Christmas at the Farm”, December 10 & 11, 2022 11 AM- 4 PM at the Farm Museum. This is held for children who will be able to sit on Santa’s lap. Those from 2 to 10 years old will receive a present from Santa.

PRIVILEGE OF THE FLOOR – No one spoke

Geiben MOVED to adjourn. Seconded by Morreale and carried 5-0.

Transcribed and
Respectfully submitted by:

Carole N. Schroeder
Deputy Town Clerk